



**Surf Coast Mountain Bike Club Committee Meeting Minutes  
Torquay Community House, Price St Torquay - Torquay 7.00pm  
Monday 1<sup>st</sup> April 2019**

**Present:** Tony Smales, Brett Coleman, Luke Farrar, Tara Findlay, Chris Molloy, Jon Pendlebury, Karen Donaldson, Jade McGraw, Kyln Heath, Richard South, Marty Taube, Ben Cram, Chiara Hill, Chris Davidson, Tom Russell, Emily Lens

**Apologies:** Liz Mulconry, Sid Caulfield, Leanne Reinke, Emily Hynes, Kate Maffett, Shane O'Brien, Angelo Krizmanic, Matt Jones, Jake Elderfield, Elliott Rankin, Jo Hand, Angus McMurtrie, Anthony Colledge, Chris Jones, Dan Lester, Jonty Lolait, Kylie Prothero, Oscar Colledge, Riley Taylor, Steve Draper, Stuart Christie,

**Welcome & open from President**

**Logo Presentation from Brett Kellett** – Unanimous vote to go with his logo and use the main colour as orange and back up dusty green that was supplied to Tony Smales in an email.

**Finances**

- Bendigo Balance \$13,256.36 up from just over \$10K (\$3140.00 Bike Deposit Tony Smales)
- Discussion re new bank account to be opened in the name of Surf Coast Trail Group Mountain Bike Club Inc. with Bendigo Bank for scholarships/grants funds. Jade to do this and have as signatories Jade McGraw, Shane O'Brien & Assistant Secretary Tara Findlay as signatories with two to sign. Also add Tara Findlay as signatory to other existing account.

**Membership Numbers**

- 28 + dual members up to 48 including Dual Members

Sub committees:

**Memberships** – Consider drafting a welcome email from the club (Tara or Chiara)

**Working With Children** – Requested by 14/4/2019 especially if you are helping at Launch event

**Junior Committee** – Insta chat has been set up by Tom but nothing to report so far

**Race / Events / Skills Clinics** – Previous discussion re:

Launch event to be held at bike park 28/04/2019

Time-  
11am -2 pm

Venue-  
Anglesea Bike Park- I've got the paperwork from the council. No cost and really simple so just waiting for the go ahead.

Food –

BBQ - Ran by the lions club

#### Events/ Activities-

We will run a variety of fun events. These may include uphill short course XC, jump expression sessions, pump track challenge etc. All events will be competitive but with no specific prizes for placing and with an onus on fun and participation.

Kids dress up on the day- Super hero theme. We should extend that to all if they want to. Could be fun. Do a kids ride with their super hero gear on.

We may also have some raffles, a trials demonstration, old bike displays etc

There will be DJ playing music.

#### Prizes-

There will be random prizes

#### Merchandise.

We are hoping to have tee shirts/ caps etc ready for the day

#### Cost-

All costs are not confirmed. Many things have already been volunteered for free. These include prizes, hire of a portable toilet and the DJ.

Costs are approximate only as expected numbers may determine the outlay.

Food and drink for 100 people – Approx. \$200- \$300

Pay the Lions Club- \$200

Clean toilet - \$100

Generator- \$150. If needed for music. We may also get this for free.

Maximum initial outlay is \$750. More than likely we won't have to pay for a generator.

Will recoup about \$150-\$300 from food, an amount from raffles and may also have a donation bucket. We may also make some money from merchandise if it is ready for the day. We would also envisage gaining anywhere between 5 and 20 members on the day or soon after.

Requirement to be “registered” to attend the day

Merch to be investigated for the day (Tshirt, drink bottle, stem cap)

**Grants** – Committee voted unanimously to proceed with from Hower Trailers (dual axle) at \$8150.00 as the other company was not forthcoming to Jon with an invoice. Deposit to be made and invoice to bank for release of grant.

Surf Coast Shire grants are being reviewed to apply for and Jon to investigate Vic Health Grants for a Defib.

**Marketing / Communications-** Emily Lens & Matt to meet & chat on setting a plan up for social media & other comms.

**Social Rides** – Won't do a social ride on the Launch event day as too many other things going on to have people for. Will try to have one the weekend before the event (Easter)

**Trail Advocacy / Land Manager Liaison** – Quiet at the moment. Matt, Luke & Chris to learn the Park Connect system from Parks Vic. Chris Malloy to be Alcoa contact

**Website/IT-** Chris Jones is working on website and waiting for Brett to finish the content which is in progress

**First Aid Officer (Kit & Quas)** – Karen bought in large first aid kit bag that she will have filled with the basics at no cost to us. Also, to get an idea of which committee members have current first aid.

**Environmental** - No update

**Junior (MTB Groms)** – Junior Social ride to be planned within 3 weeks of come and try day to take advantage of trial membership. Under 11's and Over 11's

	<p><b>Surf Coast Trail Runners-</b> No update</p> <p><b>Working Bee</b> – Working bee scheduled for Sunday May 5<sup>th</sup> 2019. Need four more people to do the IMBA trail building workshop to be able to lead working bees.</p>
	<p><b>Publicity Update</b></p> <p><b>Newsletters</b> – Update to follow. Include as part of media plan.</p> <p><b>Facebook / Twitter</b></p> <ul style="list-style-type: none"> <li>• FB – 2531 &gt; 2582</li> <li>• Insta – 342 &gt; 410</li> </ul>
	<p><b>Other Business</b></p> <ul style="list-style-type: none"> <li>• L0 MTB Skills Instructor Course \$240 per person &amp; would need 6-8 to facilitate local course – Plenty of interest from the committee to get numbers to hold one locally.</li> <li>• Tony Smales put forward a motion for Kate Maffett to do L0 MTB Skills course while at National Champs this weekend and the club pay for it. All in favor and seconded by Marty Taube \$240.</li> <li>• Tony advised MTB Strategy plan to be finished in 4 weeks and released by the Shire</li> <li>• Quorum for voting - To be reviewed and presented at the next meeting</li> <li>• Purchase Approval Process – To be reviewed and presented at the next meeting</li> <li>• Junior Scholarship/Grants – Guidelines to be worked on and presented when ready to the committee. % of our ongoing income could be put into this fund. Could be vouchers for bike shop, consumables for repairs donated, bikes, helmets, contribute to travel costs for Nationals etc. (Tony, Jade, Jon)</li> <li>• Ben Cram trail maintenance plan for honors project will predict where might occur in the future. Stores photo, GPS data amongst other things. Parks Vic to review when complete</li> <li>• Consider appointing an Assistant Treasurer as Shane is very busy with running his business/personal affairs</li> </ul>
	<p><b>Next Meeting</b> – Monday 6<sup>th</sup> May Torquay Community House, Price St Torquay - Torquay 7.00pm</p>