



**Surf Coast Mountain Bike Club Committee Inc. Meeting Minutes
Torquay Community House, Price St Torquay - Torquay 7.00pm
Monday 6th May 2019**

Present: Tony Smales, Brett Coleman, Tara Findlay, Chris Molloy, Jon Pendlebury, Jade McGraw, Ben Cram, Tom Russell

Apologies: Liz Mulconry, Kyln Heath, Angelo Krizmanic, Leanne Reinke, Chris Davidson, Chiara Hill, Luke Farrar, Matt Jones, Jake Elderfield, Karen Donaldson, Richard South, Marty Taube, Elliott Rankin, Angus McMurtrie, Anthony Colledge, , Chris Jones, Dan Lester, Jo Hand, Jonty Lolait, Kylie Prothero, Oscar Colledge, Riley Taylor, Steve Draper, Stuart Christie, Sid Caulfield, Emily Lens, Emily Hynes, Kate Maffett, Shane O'Brien

Welcome & open from President – Minutes from previous meeting tabled and accepted by Brett Coleman and seconded by Tom Russell.

Finances

- Bendigo Balance \$11,316.49 from \$13,256.36 – Paid Kate Maffett

Instructors course & deposit for trailer. New account opened for Junior development fund and \$3140.00 transferred across for Shane to second authorise. Tara added as signatory to new account and in the process of adding her for other account. Payments to be sent to Shane or Tara in the first instance & Jade will be second authoriser.

Membership Numbers

- 48 up to 57 + dual 64 total roughly

Memberships – All Committee members need to be Club members asap for insurance purposes. Jade to send an email to those that aren't club members yet. We will need to wait until committee numbers are finalised after the legal advice, we are seeking re amending numbers for Quorum. Nicole (JP's Partner) to review and advise this. Full committee members may need to be dropped to 12-15.

JP to send an email to club members to get qualifications. (First Aid, Coaching, Food Handling, RSA) and develop a system to keep these records up to date.

Working With Children – Jade to send an email to those that haven't provided WWC. Again, hold off until committee numbers finalised.

Juniors – Junior club ride 9:30am sun 26th May, Kate, Chris and one other leader to be sorted. 10-12 kids coming so far from signup sheet at our launch! Those leading need level 2 First aid and WWC.

Race / Events / Skills Clinics –

Debrief re Launch event – everyone agreed it was a massive success at not a huge cost to the club. Congratulations to all involved in organising.

Shane to raise payment to Chiara for costs

Email offering membership to be sent to those that signed up on the day.

PA damaged. Tony is investigating costs to repair. Hopefully we won't have to replace.

Discussed a possible 4 x event at the Bike Park in the future

Grants –

Leanne has acquitted the Bendigo Bank grant (from 2016/7?) that was to facilitate workshop to discuss the strategy plan with Council, Parks Vic and other stakeholders.

Invoice to be sent to Bendigo Bank for the Trailer grant to be paid to us. Jade has sent invoice to Grants team to forward on. JP to follow this up.

Marketing / Communications- Matt & Emily still to set a time to get together to discuss communication plan.

Newsletters to be included in this. Brett to keep doing for now but would like to hand over in the future as he's been doing them for 6 years.

Social Rides – Tony may arrange one to fall in line with the kid's social ride scheduled for 23/05/2019.

Trail Advocacy / Land Manager Liaison – Tony has spoken to Gerard from World Trail recently and he advised they don't want to put out a draft that they think PV may not accept. They have meetings with PV, DEWLP & Council before they release. Tony to find out if feedback will be open to the public.

Chris attended Alcoa meeting. Feedback on areas 3 & 6 will be open to the public. Not strictly MTB areas but they could have link trails through them.

A few of the committee have had a training session on Park Connect. Will be a good tool to get people to register & commit to working bees.

Website/IT- Waiting on an update on the progress of site set up from Chris Jones. Emails will be based from the website

First Aid Officer (Kit & Quals) – Karen has 4 small first aid kits she will pass on to Kate & Chris for the social rides. We discussed getting a couple more for the trailer and maybe having a larger sized one in the trailer for working bees.

Environmental- No updates

Surf Coast Trail Runners- No updates

Working Bee – Good turn out to Sunday's working be although many people didn't commit via FB or email & just turned up on the day. Hard for Ky and the team to plan the day if people don't commit.

Working bee RSVP's - Ky wondering if there's a better system than emails that we do currently. Need to put a FB event up earlier and strenuously ask people to commit. Park Connect system might help with this.

Newsletters – Include as part of media/comms plan.

Facebook / Twitter

- FB – 2582 > 2602
- Insta – 410 > 467

Other Business

- Kit update – Brett, Scott and Tom working on kit options. Will only be limited pieces to start with. We also discussed the potential for a limited edition run of "First" kit.
- Finance Approval Process - Update from Tony & Jon – Chris moved to approve and Tom has seconded.
- Quorum for voting – Update from Tony & Jon
- Trademark name & logo - \$400 for a series that will cover the different designs and colours. JP to move forward with this.
- Jade to try and do a Social Media Masterclass provided by Sportscover Clubbies award
- Chiara is working on quotes for other merchandise. We would like to see a sample of trucker cap before proceeding with the quote she has obtained.
- Tony has a quote for sandwich boards coming to put out for working bee safety. JP is going to look for his quote that he had previously for A3 size.

Next Meeting – Monday 3rd June 2019 - Torquay Community House, Price St Torquay - Torquay 7.00pm