



Surf Coast Mountain Bike Club Committee Meeting Agenda

Venue: Virtual

7:30pm Monday 12th October 2021

Committee members in attendance: Brett Coleman, Luke Farrar, Tara Findlay, Marlene Gojanovic, Andrew Gooday, Chiara Hill, Angelo Krizmanic, Shane O'Brien, Richard South, Tony Smales

Committee member apologies: Josh West, Kylhn Heath

Welcome & Open from President

Previous Meeting's Minutes

Motion for acceptance: Brett Coleman, Second: Tony Smales

Finances (Shane/Rich)

Account	Sep 2021	Current
Bendigo Main	\$21,027.18	\$19,380.46
Philanthropic/Junior Development Fund	\$398.24	\$1358.33

Membership & Social Media No's

Platform	Aug 2021	Current
Membership	232	221
Facebook Followers	3521	3546
Instagram Followers	1345	1367
Strava Club Members	241	247

Calendar

Event	Dates
GMBC/SCMTB Women's Social Ride	Oct 10
GMBC/SCMTB Women's Social Ride	Nov 14

SUBCOMMITTEE UPDATES

FINANCE (Shane, Rich)

Account balances above.

Main transactions in the last month: \$1920 to AusCycling for coaching courses, \$1000 transferred from main account to Junior Dev Fund as voted in last month's meeting, \$500 to Bike Matters and Hendrys for Shifty Fifty Prizes (donated by Surfside Dental), \$236 for stickers. \$2000 in from Torquay Community Enterprise today.

Have some money owing to Kylhn for working bees, Josh for tubs, Luke for Shifty Fifty printing. Claims to be submitted.

2021 FY Financial Report

Distributed with agenda.

Motion for acceptance as distributed: Brett Coleman, Second: Richard South

All in favour.

Annual expenses for budget cashflow forecasting captured in 2021 FY Financial Report: includes trailer registration, PO Box, AusCycling affiliation, web hosting. - \$903.75

ASF Trail Kitty

\$1907.50 donated. Need to declare how we've spent funds but no specific date for this of which we're aware.

Kylhn to outline some equipment needs. Shovels and fire rakes mentioned previously.

Pt Addis-Hurst Road trail might require some drainage and materials so could hold on spending until we have better visibility of requirements for that.

CLUB MEMBERSHIP (Brett)

As of Sep 30 we have 221 active members (was 232 Sep, 244 Aug, 241 Jul, 264 Jun, 260 May, 257 Apr).

Meeting discussion revealed an example of an AusCycling reminder to an MTBA member to renew was sent 6 weeks after expiry! Renewing for those already AusCycling members as will be the case from Nov 1 looks more streamlined.

TRAIL ADVOCACY / LAND MANAGER LIAISON (Tony, Brett, Luke)

Trails concept plan (PV and DELWP)

Link between Hurst Road and Pt Addis Road - Vic Roads and the Shire. All approvals given by Vic Roads prior to Sept meeting. Awaiting Shire follow up. - Nothing new to report this month.

Scouts camp

Nothing to report.

Parks Victoria

Carpark

Open! Trial to see if parking works. If not, we may mark some spaces.

Signage

Final signage with trail names is complete and with PV. Lachie was waiting for approval from Michelle Anstee. He told Tony he has given Michelle a reminder but still no outcomes.

Seating and repair station installation

Will go ahead once signage is approved.

Jumps parks

Bob Pettitt reserve jumps park approved to be a much bigger footprint than current pump track. Local young riders have designed lots of options. Final design still to be decided on. Work to commence later this year.

Spring Valley bike park working bee postponed until November due to restrictions.

Eden project

Nothing to report

WORKING BEES (Kylhn, Angelo, Tara, Paul, Chris P, Tony)

No working bee this month. All PV volunteers to have WWCC from now on. Tara, Josh and Tony working on this.

GRANTS (Angelo)

Need someone to install bike repair station once we're ready – Dave Rae on the list.

\$2000 available for Women's skills clinics – dates outlined below.

RACE / EVENTS (looking for a committee member to take this up)

Events

Rohin Adams was keen for a proposed gravel grind course that he was willing to look at running by himself on the weekend of the 2022 shifty fifty. Chris Prothero put together a great potential course that would have minimal traffic management considerations. Since, both Richard & Brett have warmed to the prospect of us being involved in the event. Discussions with SCS suggested no external traffic management should be required and that we would be able to use our own marshals. Parks Vic are in the process of reviewing the proposed route. There has been some confusion with regards to whether MTB are allowed to use some of the trails planned - Parks will get back to us. Risk management to be explored. Potential income \$3000-5000 (for around 150 participants). Entry fee likely similar price to Shifty Fifty. Rich and Brett to explore further and come back with more details. President of Geelong Cycling Club happy to offer some advice.

POLICY & PROCEDURE (Tony)

No new documents or updates.
No dox of the month due to AGM.

SOCIAL RIDES (Chiara, Tony), DIRT GROMS (Kate, Chris), SKILLS CLINIC/COACHING

Social Rides

Upcoming:

Sun Oct 10 - GMBC/SCMTB Womens Social Ride – Anglesea Bike Park

Sun Nov 14 - GMBC/SCMTB Womens Social Ride

In past month:

Sun Sep 12 - Womens Social Ride - Airey's Inlet

Tues Sep 28 - Kids (8-10yo) Skills Session (Hurst Rd) 6 participants

Sat Oct 2 - Kids (6-8yo) Skills Session (Hurst Rd) 4 participants- initially for Sep 25 but in lockdown

Kids Skills Clinics

Jess Bowen and Uli Bauer, new graduates from the August coaching course, have stepped up and taken control of the kids skills clinics. They ran 2 sessions over the term 3 school holidays - 6-8 year olds and 8-10 year olds. They were very happy with how the sessions went and will run them over school holidays. Attendance sheets to be saved in Dropbox so we have a record.

Brian Alexander keen to run a couple of older kids (10+yo) skills clinics / rides during the week after school targeted at the kids still learning from home. Thursday afternoons at the bike park. Angelo available to help if desired.

Tony and Jarrod to catch up regarding potential skills clinics.

Further Coaching Development

We have a few people now qualified to teach beginners but not for intermediate riders. There is a Coaching course run by Aus Cycling December 4th / 5th at You Yangs which would enable coaches to teach intermediate riders.

We have 2 coaches now qualified with enough coaching hours to do this course, Marlene Gojanovic and Brian Alexander, both of whom have run a number of skills clinics and social rides. Cost for the course \$495. For context, external coaches may charge around \$100 per hour.

Motion to pay for Marlene and Brian to do coaching Level 1 course. Raised: Chiara Hill, Second: Shane O'Brien. All in favour.

Womens Skills Clinics with the Grant money

Cazz Clarke locked in for the following dates:
November 13th Saturday, 10am-12 & 1-3pm - 5 people per session
December 12th Sunday, 10am - 12 & 1-3pm - 5 people per session

Clinics will be Womens MTB Masterclass:
For those who have progressed beyond the beginner stage and would like to take their riding to the next level.

- * recap on basic skills
- * switch backs
- * obstacles on trails
- * cornering

As a condition of the grant, we need to match in kind so will be running beginner sessions for the same number of participants.

MARKETING/COMMUNICATIONS (Brett)

Tony working his way through our members database sending hard copy welcome letter and stickers. Ongoing email each month welcoming new & renewing members.

MERCHANDISE (Josh)

Brett requesting permission to purchase 100 pairs of Steigen socks at \$10 each that will be long black socks with our logo. Image of planned design forwarded to committee ahead of time.
If it's an option, desire for 100 x ¾ length, 50 x ½ length.

Josh outlining that merchandise is low at the moment.

Options from Indigo Wolf:

Tech T's (wick better than a regular t-shirt) like our kids 8-12 stock. 50 units \$30.

Midweight hoodies (Supply Hoody) also available. Shipping prices have increased during covid, around 10%.

T-shirts, hoodies, & enduro tops getting low.

Potentially new design for Enduro tops; Josh to explore design options.

Josh to do a stocktake then discuss qtys with Rich.

Motion to spend up to \$3000 on Merchandise from Indigo Wolf. Raised: Angelo Krizmanic, Second: Shane O'Brien. All in favour.

Desire for white t-shirts, some black t's, and new tech tee. 150 socks (additional \$1500).

FIRST AID OFFICER (Kit and Qualls) (Karen): Nothing to report this month

ENVIRONMENTAL (Kylie/Emily): No report this month.

OTHER BUSINESS

AGM

Notification email sent to all members Sep 21. We've had 2 people (Nick Galloway & Daniel Alexander) interested in joining the committee. Will need to nominate if haven't already done. If anyone on the committee is desiring a change of role or doesn't wish to stay on, please contact Tony, Brett or Tara. Chiara will be moving interstate late 2022. Tara moving from secretary to treasurer. Shane moving from treasurer and remaining on committee.
Acceptance of 2020-21 financials above. Thanks to Tara for sorting those out!

Can use Shane's zoom account to run the AGM and Rich's office to host.
Reports to Tara by Thursday 14 October please.

Xmas party/ Our birthday/ Bike Park birthday

On hold with tentative date of early December. Wait until early November to see what restrictions look like.

Stickers

Just received another batch. Thanks Chiara.

Member Survey

Proposed survey sent out with agenda. Aiming to execute prior to AGM so we can share results. Luke sending to all committee members within the next day to test and provide feedback.

NEXT MEETING: 7:30pm, 1 November 2021 – online

See next page for current Action List

ACTION / TASK	RESPONSIBLE	DUE DATE
Update contact list with first aid and quals provided, trail building quals	Tara/Tony/Josh	Underway
Members' survey	Led by Luke	October
Discuss idea of a 2/5 year strategy plan	Whole c'tee	Post AGM
Plan and advertise trail building course	Tony	October
Investigate road signage for Hurst Road	Brett	October



SCMTB - INCOME STATEMENT

Bendigo Bank - Main Account

1 July 2020 - 30 June 2021

Profit and Loss	Category	Sum of Incoming	Sum of Outgoing
INCOME	Bank Interest	\$ 1.56	
	Grants and Donations rec'd	\$ 11,064.14	
	Membership Fee rec'd	\$ 1,197.64	
	Sale of Merchandise	\$ 5,441.15	
INCOME Total		\$ 17,704.49	
EXPENSES	Advertising and Marketing		\$ (787.58)
	Affiliation Fees		\$ (480.00)
	Equipment		\$ (1,402.00)
	Event Permits		\$ (158.10)
	First Aid		\$ (69.93)
	Merchandise Purchase		\$ (3,223.00)
	PO Box		\$ (141.00)
	Trail Building		\$ (716.34)
	Vehicle Expenses		\$ (210.00)
	Volunteer Training		\$ (820.00)
EXPENSES Total			\$ (8,007.95)
Grand Total		\$ 17,704.49	\$ (8,007.95)
SURPLUS (DEFICIT) FOR THE YEAR		\$ 9,696.54	



SCMTB - INCOME STATEMENT

Bendigo Bank - Junior Development Fund

1 July 2020 - 30 June 2021

Profit and Loss	Category	Sum of Incoming	Sum of Outgoing
INCOME	Grants and Donations rec'd	\$ 220.00	
	Bank Interest	\$ 5.32	
INCOME Total		\$ 225.32	
EXPENSES	Masaka CC Sponsorship		\$ (480.00)
	Philanthropic - donated bikes		\$ (1,629.91)
	Junior Training Subsidies		\$ (600.00)
EXPENSES Total			\$ (2,709.91)
Grand Total		\$ 225.32	\$ (2,709.91)
SURPLUS (DEFICIT) FOR THE YEAR			\$ (2,484.59)



Balance Sheet

As of 30 June 2021

		Total
ASSETS		
Current Assets	Bendigo Bank - Main Account	\$14,875.84
	Bendigo Bank - Jnr Development Fund	\$ 518.10
Total Current Assets		\$ 15,393.94
Non-current Assets	Equipment - Muck Truck (10% yearly depreciation)	\$ 810.00
	Equipment - Trailer (20% yearly depreciation)	\$ 6,520.00
	Equipment - 3 x Bikes (20% yearly depreciation)	\$ 2,077.92
Total Non-current Assets		\$ 9,407.92
Net Assets		\$ 24,801.86

Statement of changes in equity

As of 30 June 2020

		Total
Balance at 30 June 2019		\$ 8,181.99
Surplus/(deficit) for the year	Main Account	\$ 9,696.54
	Junior Development Fund	\$ (2,484.59)
Total Surplus/(deficit) for the year		\$ 7,211.95
Balance at 30 June 2020		\$ 15,393.94

Bendigo Bank - Main Account

1 July 2020 - 30 June 2021

Sub Category	Sum of Incoming	Sum of Outgoing
Annual Exp - Affiliation		\$ (480.00)
Annual Exp - PO		\$ (141.00)
Annual Exp - Trailer Ins		\$ (210.00)
Annual Exp - Web		\$ (257.75)
Equipment - Grant	\$ 1,000.00	
Equipment - Marquee		\$ (1,402.00)
Event - Grant	\$ 5,000.00	
Event Permit		\$ (158.10)
Event Prize	\$ 500.00	
First Aid		\$ (69.93)
Interest	\$ 1.56	
Membership	\$ 1,197.64	
Merchandise	\$ 5,441.15	\$ (3,223.00)
Skills Clinic Proceeds	\$ 321.64	
Stickers		\$ (529.83)
Trail Kitty - ASF	\$ 1,907.50	
Trail Kitty - D4Dirt	\$ 415.00	
Trails		\$ (716.34)
Training		\$ (820.00)
Training - Grant	\$ 1,920.00	
Grand Total	\$ 17,704.49	\$ (8,007.95)

Committed funds at end of 2021 FY:

	Incoming	Outgoing	Remaining	Comments
Training	\$ 4,420.00	\$ (2,538.90)	\$ 1,881.10	\$1920 spent 10/09/21
2022 S50 Event Grant			\$ 2,000.00	
Skills Clinic Proceeds	\$ 321.64		\$ 321.64	To be transfered to Junior Dev Fund
ASF Trail Kitty	\$ 1,907.50		\$ 1,907.50	To be allocated and acquitted
Trail Kitty - general	\$ 15,557.68	\$ (14,376.24)	\$ 1,181.44	
Quickbooks @\$20pm			?	Shane to invoice the club
Prize Money	\$ 500.00		\$ 500.00	To bike shops for gift vouchers 3/10/21
Total committed funds			\$ 5,410.58	

Grants to be spent and reimbursed:

Torquay Community Enterprise Group - Bike Repair Station and Installation	Value	\$ 2,000.00	Invoice TCEfor payment
Surf Coast Small Grant - Women's Skills Clinics	Value	\$ 2,000.00	To be run by May 22 - Aiming to run 4 clinics over summer 21/22

Annual Expenses:

Annual Exp - AC Affiliation	\$ (295.00)
Annual Exp - PO	\$ (141.00)
Annual Exp - Trailer Ins	\$ (210.00)
Annual Exp - Web	\$ (257.75)
Total	\$ (903.75)

Bendigo Bank - Junior Development Fund

1 July 2020 - 30 June 2021

Sub Category	Sum of Incoming	Sum of Outgoing
Bikes for kids		\$ (1,629.91)
INTEREST	\$ 5.32	
Masaka sponsorship		\$ (480.00)
Skills Clinic Proceeds	\$ 220.00	
Teen Skills Training		\$ (600.00)
Void		\$ -
Grand Total	\$ 225.32	\$ (2,709.91)