



**Surf Coast Mountain Bike Club Committee Meeting Agenda**

**Venue: Virtual**

**7.30pm Monday 1st August 2022**

Committee members in attendance: Luke Farrar, Tara Findlay, Kylhn Heath, Richard South, Brett Coleman, Nick Galloway, Simon Barnfather (not currently on committee).

Committee member apologies: Tony Smales, Marlene Gojanovic, Angelo Krizmanic, Andrew Gooday, Shane O'Brien, Daniel Alexander, Josh West.

**Welcome & Open from President**

**Previous Meeting's Minutes**

Motion for acceptance : Kylhn, Seconded : Tara.

**SUBCOMMITTEE UPDATES**

**CLUB MEMBERSHIP (Nick)**

AusCycling recently published updated information about getting accurate member numbers for clubs. That email forwarded to us by Tony July 25. Nick will check that out as this has been an ongoing issue for us.

Nick has taken the initiative to contact members that have lapsed memberships to better understand reasons for not renewing. Will provide feedback on any responses in the next committee meeting.

Our club member numbers have grown by 13 over the course of the year. Overall growth is a good result. However, more than 60 have not renewed.

Platform	July 2022	Aug 2022
Membership	289 (as 18 June)	293
Facebook Followers	3797 (3-7-22)	3812
Instagram Followers	1572 (3-7-22)	1571
Strava Club Members	274 (3-7-22)	277

SCMTB				
Current Membership Over Time				
	Date	Current Members	Expired Memberships	
			Month	YTD
2021	8-Nov-21	254		
	6-Dec-21	262		
	31-Dec-21	277		
2022	27-Jan-22	280		
	27-Feb-22	269		
	20-Mar-22	272		
	29-Apr-22	280		
	18-Jun-22	289		
	13-Jul-22	293	10	66

**FINANCE (Tara)**

Account	30 June 2022	31 July 2022
Bendigo Main	\$22,927.71	\$23,323.43
Philanthropic/Junior Development Fund	\$2,458.78	\$2,419.31

Main transactions since last report:

- Main Acct Incoming: Memberships \$254, MTB Direct D4dirt (donations) \$141
- Main Acct Outgoing: NA
- Junior Dev Incoming: NA
- Junior Dev Outgoing: Masaka CC \$40

Committed funds in main account:

- Trail Kitty General (D4dirt & Donations) \$2126.00
- **ASF income stream** - Decided to reserve push via ASF until we have a specific need - eg. Addis Link for example. The last donation was March 7, 2021. We do have a QR code on our Hurst Rd sign linking to this but we haven't received any funds since that went up. Poor internet at that location could be a contributor to this.
- **Do we need to maintain a separate trail kitty?** It was decided that all funds are available for trail development, and that there is adequate traceability within the financial records to acquit funds as needed against grant requirements. No need for a separate trail kitty at this stage. Tara will notify if she feels this should change.

**22FY Financial Statement** - attached for committee perusal. Aim to have accepted at Aug meeting. Insufficient numbers attending today to vote.

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**TRAIL ADVOCACY / LAND MANAGER LIAISON (Tony, Brett, Luke)**

**Trails concept plan (PV, DELWP and GORCAPA)**

Shire is still working towards an application for the total cost of the project. Hopefully prior to the upcoming State election.

**New MTB trails group** - We now have almost everyone onboard including enviro groups, GORCAPA, the shire, PV, Scouts. Bit more work than expected so the meeting is most likely to take place in September as Tony is away for most of August.

**Hurst Rd to Pt Addis link track**- Planned for early Spring. We are still collecting pipe if anyone knows a friendly plumber. SCS have offered a small amount of funding for materials or contract work which is great. Ky, Fav, Luke and Tony did a reccie walk July 31 and Ky quoted on the job for the committee to consider.

Unfortunately we were notified Aug 1 that SCS had already undertaken a drainage survey of the link track corridor by one of their engineers who no longer works for them. They had not previously shared this with the club and were apologetic for that oversight. This report will be sent to us but will likely differ from the proposal put forward by Ky. Need to review SCS drainage proposal before we move forward with funding of the trail improvement works.

## **GORCAPA**

Tony and Matt from Gorcapa met for a chat. Great meeting and gave both parties more insight into each other. Mat hadn't realised the background behind our proposal and the concept plan. We hadn't realised how political the funding arrangements are (well we did really but it was confirmed for us). Gorcapa are entering into their strategic planning phase and Mat will try to ensure that the trails concept plan is a priority project. Doesn't help much now as that will be a 12- 18 month project and then funding will be applied for.

**Scout camp** - Still waiting for PV confirmation of them being the new land manager for scout camp.

**PV** - PV have been asked to put gravel on the area in front of new signage at Hurst Rd. Not completed. Will enquire as to timeframes.

## **Jumps parks**

- **Bob Pettitt reserve jumps park** – The revamp has been put on hold until the spring due to the wet works area.
- **Spring Valley bike park** – Still holding up well and youth starting to do work where needed.
- **Anglesea Bike Park**– Needs some work but getting heaps of use. Trials events planned for August and December

**Eden project** - Alcoa still working towards this but slowly. Lots going on behind the scenes both for and against this project.

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## **WORKING BEES (Kylhn)**

Time has finally come that we now cannot use unregistered or vologies without WWCC. Lots of follow up going to be needed. Tara working on this.

We now have 13 people on ParkConnect who have WWCC approved and another 7 registered without WWCC approved.

**Sun July 31** - Brett managed the working bee. Seven Parkconnect/WWCC approved members turned up and undertook drainage improvement works on tracks 2, 3, 6, 7 & some of track 14. Significant improvements in trail conditions evident after the working bee. An environmental studies student turned up to assist the working bee - after identifying planned works on ParkConnect. Whilst the requirement to have volunteers registered with ParkConnect is an impediment to getting volunteers, the system itself worked well to quickly identify who was coming and to communicate with all registered. Sign off of the works was relatively painless!

## **Link Track**

- Walk of track with Ky, Fav, Tony, Luke on 31-7-22.
- Quote received for upgrade works - refer appendix. **Approval or Works and Quote On HOLD** - pending further investigations with Surf Coast Shire on their proposed drainage design.

## **Adopt – a – trail**

An idea for regular and experienced working bee volunteers and c'tee members to adopt a trail between 1-3 people and keep an eye on that trail. May include minor works but mainly about knowing what condition each trail is in. So far we have Luke and Kev on one, Sam and Brett on one and Tony on one. Anyone else keen?

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## **GRANTS (Angelo/Andrew)**

Discussion held with Community Bank (Rob Cameron and Kelly Turner) that grants are open now and we need a clearly defined project with budget. They are excited that we want to put something together.

They said to decide on a project and take it to them and they can advise if it will get over the line. Anything with youth/community engagement/minority group promotion always works but nothing is off the table.

Ideas tabled within the committee meeting which Angelo may approach Community Bank for screening/consideration are:

- Skills clinics (Womens & Juniors).
- Link Track Contribution
- Junior Travel Grant (attending races and events)

**History of Grants Income** (Courtesy Tara)

- 2019 - \$10,792,
- 2020 - \$18,493
- 2021 - \$11,064
- 2022 - \$6,804

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**RACE / EVENTS** (looking for a committee member to take this up)

Still need to catch up to discuss future of gravel event.

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**POLICY & PROCEDURE** (Tony)

Most of our policies are due for renewal soon. Tony will oversee this but will need some input from others.

**Sponsorship policy discussion.** All complete. Vote needed. Vote held off 'til next meeting as quorum not achieved.

**2 year plan** – Tony and Andrew to tweak and report back.

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**SOCIAL RIDES** (Tony), **DIRT GROMS** (Kate, Chris), **SKILLS CLINIC/COACHING**

**Skills Clinics -**

Decided to maintain cost of skills clinics at \$20, as clinics are largely attracting female riders at the moment which we believe should be encouraged. \$30 was considered but was not accepted. Open invitation to level 0 coaches to attend and assist Caz in execution of the clinics. This is hoped to raise skill level of our club coaches.

A new skills clinics/ coaching sub committee is in the planning. Largely already happening but this will help to consolidate / formalise what we are doing and identify any gaps. Marlene and Jess have put their hands up. It would be great to have one or two more coaches involved with this. It will start when Marlene gets back from o/s

Cazz Clarke has said yes to some clinics over the next few months. Dates confirmed as 4/9 and 27/11. Two female only lower intermediate, 1 female only upper intermediate and 1 mixed upper intermediate session. We will advertise soon.

Ongoing discussion needed in regard to clinics for the 11- 16 year olds who may not be that skilled or are new to the sport. Mainly the kids who wouldn't fit into the teens gravity rides. Jess and Uli happy to support this.

**Social Rides**

Upcoming:

- 5 or 6/8/22 - Open Social Ride (if leader available)
- 4/9/22 - Cazz Clarke Skills Clinics (lower intermediate women & upper intermediate women)
- 27/11/22 - Cazz Clarke Skills Clinics (upper intermediate women & upper intermediate mixed)

In past month:

- 24/7/22 - SCMTB & GMBC Women's Social

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**PHILANTHROPY**

Nothing to report.

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**MARKETING/COMMUNICATIONS (Brett)**

**Website** - Nothing New this month.

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**MERCHANDISE (Josh)**

Josh unable to attend this meeting to update. Consider discussing new jersey order as below via email given summer period rapidly approaching.

**ACTION** : Vote at next meeting on procuring new order of Jersey's. Josh to propose.

**ACTION** : Josh to develop new Merch pricing proposal.

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**OTHER BUSINESS**

Discussion needed on the following

**Club Social turn / BBQ/ Family day** - Hold over until December and link with ABP and their trials event.

**Rescue trolley** - Was there follow up with any local orgs around this? **ACTION:** Josh to chat to SES Harcourt and also SES Anglesea.

**AGM** - More discussion around Tara's suggestion of a different way of doing it. Those present felt best to aim for fac to face meeting on a Sat or Sunday. Have a social ride (or 3!) preceding with AGM & BBQ at bike park following. Office Bearers to liaise offline to determine a date for the AGM.

**Bike Matters** - Jake is looking to do some mechanical workshops at the shop and would like our support to promote it. I said we would be more than happy to assist. Haven't heard back from Jake.

**New volunteers for following roles** – Jumps Parks / Social events.

**Club bikes** - Brett/Ruth/Tara all have 1 bike each. Brett to email club members to see if anyone interested in borrowing one for 1-2 months.

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**NEXT MEETING:** Monday 5th September, 7:30pm. Online.

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**Action List**

<b>ACTION / TASK</b>	<b>RESPONSIBLE</b>	<b>DUE DATE</b>
Update contact list with first aid and quals provided, trail building quals	Tara / Tony/ Josh	In progress
Discuss idea of a 2 /5 year strategy plan	Whole c'tee	Aug
Plan and advertise trail building course	Tony	Aug
Investigate road signage for Hurst Road	Brett	Aug

Social ride procedures/ insurance revamp	Nick , Josh, Tony	In progress
Investigate the idea of “Trail talk” social nights	Tony	Aug
Start work on new trail stakeholders group meetings	Tony	In progress
New Skills Clinic Sub committee	Tony & Marlene	In progress
Complete youth ride procedure	Tony	Aug
Photo Competition - consider if we run this again.	Brett to review and consider from a Marketing perspective.	Aug.
Trials Skills Clinic with Bob and Brian	Tony	Aug
Gravel Race Discussion	Brett, Rich, Tony	Aug
Shared Folder (eg. Google Drive) - to be investigated if this is needed.	Whole C'tee	Aug

Appendix A - Financial Statements



**SCMTB - INCOME STATEMENT**

**Bendigo Bank - Main Account**

1 July 2021 - 30 June 2022

<b>Profit and Loss</b>	<b>Category</b>	<b>Sum of Incoming</b>	<b>Sum of Outgoing</b>
<b>INCOME</b>	Affiliation Reimbursement (from '21)	\$ 243.84	
	Bank Interest	\$ 1.60	
	Event Proceeds	\$ 17,095.00	
	Grants and Donations rec'd	\$ 6,804.00	
	Membership Fee rec'd	\$ 3,841.75	
	Sale of Merchandise	\$ 3,704.32	
<b>INCOME Total</b>		<b>\$ 31,690.51</b>	
<b>EXPENSES</b>	Advertising and Marketing		\$ (1,166.11)
	Affiliation Fees		\$ (295.00)
	Bike Repair Stand (Grant)		\$ (2,000.00)
	CAV Fees		\$ (60.10)
	Equipment - Generator (\$1500 grant)		\$ (2,349.00)
	Event Expenses		\$ (2,792.54)
	Event Prizes (donated '21 FY)		\$ (500.00)
	Merchandise Purchase		\$ (5,259.66)
	Merchandise Storage Tubs		\$ (75.96)
	PO Box		\$ (144.00)
	Printing, stationery & supplies		\$ (332.75)
	Repairs & Maintenance		\$ (156.25)
	Trail Building		\$ (2,687.63)
	Vehicle Expenses - Insurance		\$ (240.00)
	Volunteer training		\$ (2,258.00)
	Women's Skills Clinics ('21 Grant)		\$ (2,000.00)
<b>EXPENSES Total</b>			<b>\$ (22,317.00)</b>
<b>ACCOUNT TRANSFER</b>	Transfer to Jnr Dev Acct		\$ (1,321.64)
<b>ACCOUNT TRANSFER Total</b>			<b>\$ (1,321.64)</b>
<b>Grand Total</b>		<b>\$ 31,690.51</b>	<b>\$ (23,638.64)</b>
<b>SURPLUS (DEFICIT) FOR THE YEAR</b>		<b>\$ 8,051.87</b>	

## Bendigo Bank - Main Account - Breakdown

1 July 2021 - 30 June 2022

Profit and Loss	Category	Sub Category	Sum of Incoming	Sum of Outgoing
<b>ACCOUNT TRANSFER</b>	<b>Transfer to Jnr Dev Acct</b>	Account transfer		\$ (1,321.64)
	<b>Transfer to Jnr Dev Acct Total</b>			\$ (1,321.64)
<b>ACCOUNT TRANSFER Total</b>				<b>\$ (1,321.64)</b>
<b>EXPENSES</b>	<b>Advertising and Marketing</b>	Annual Exp - Web		\$ (135.00)
		Stickers		\$ (1,031.11)
	<b>Advertising and Marketing Total</b>			\$ (1,166.11)
	<b>Affiliation Fees</b>	Annual Exp - Affiliation		\$ (295.00)
	<b>Affiliation Fees Total</b>			\$ (295.00)
	<b>CAV Fees</b>	Annual Exp - CAV fees		\$ (60.10)
	<b>CAV Fees Total</b>			\$ (60.10)
	<b>Event Expenses</b>	Event Expenses 21		\$ (932.46)
		Event Expenses 22		\$ (1,589.88)
		Event Permit 22		\$ (270.20)
	<b>Event Expenses Total</b>			\$ (2,792.54)
	<b>Merchandise Purchase</b>	Merchandise		\$ (5,259.66)
	<b>Merchandise Purchase Total</b>			\$ (5,259.66)
	<b>PO Box</b>	Annual Exp - PO Box		\$ (144.00)
	<b>PO Box Total</b>			\$ (144.00)
	<b>Printing, stationery &amp; supplies</b>	Stationery/postage		\$ (332.75)
	<b>Printing, stationery &amp; supplies Total</b>			\$ (332.75)
	<b>Trail Building</b>	Trailhead signage		\$ (1,158.32)
		Trails		\$ (1,179.73)
		Trail Tools		\$ (349.58)
	<b>Trail Building Total</b>			\$ (2,687.63)
	<b>Volunteer training</b>	Coaching courses (Grant Spend)		\$ (1,920.00)
		Training		\$ (338.00)
	<b>Volunteer training Total</b>			\$ (2,258.00)
	<b>Merchandise Storage Tubs</b>	Storage Tubs		\$ (75.96)
	<b>Merchandise Storage Tubs Total</b>			\$ (75.96)
	<b>Event Prizes (donated '21 FY)</b>	Event Prize 21		\$ (500.00)
	<b>Event Prizes (donated '21 FY) Total</b>			\$ (500.00)
	<b>Repairs &amp; Maintenance</b>	Machinery maintenance		\$ (156.25)
	<b>Repairs &amp; Maintenance Total</b>			\$ (156.25)
	<b>Equipment - Generator (\$1500 grant)</b>	Generator (Grant spend)		\$ (1,499.00)
		Generator upgrade		\$ (850.00)
	<b>Equipment - Generator (\$1500 grant) Total</b>			\$ (2,349.00)
	<b>Bike Repair Stand (Grant)</b>	Bike Repair Stand (Grant Spend)		\$ (2,000.00)
	<b>Bike Repair Stand (Grant) Total</b>			\$ (2,000.00)
	<b>Vehicle Expenses - Insurance</b>	Annual Exp - Trailer Ins		\$ (240.00)
	<b>Vehicle Expenses - Insurance Total</b>			\$ (240.00)
	<b>Women's Skills Clinics ('21 Grant)</b>	Women's skills clinics (Grant spend)		\$ (2,000.00)
	<b>Women's Skills Clinics ('21 Grant) Total</b>			\$ (2,000.00)
<b>EXPENSES Total</b>				<b>\$ (22,317.00)</b>



<b>INCOME</b>	<b>Event Proceeds</b>	Event Proceeds 21	\$	6,014.00	
		Event Proceeds 22	\$	11,081.00	
	<b>Event Proceeds Total</b>		\$	<b>17,095.00</b>	
	<b>Grants and Donations rec'd</b>	Bike Repair Stand - Grant	\$	2,000.00	
		Event - Grant 22	\$	2,500.00	
		Generator - Grant	\$	1,500.00	
		Trail Kitty - D4Dirt	\$	804.00	
	<b>Grants and Donations rec'd Total</b>		\$	<b>6,804.00</b>	
	<b>Membership Fee rec'd</b>	Membership	\$	3,841.75	
	<b>Membership Fee rec'd Total</b>		\$	<b>3,841.75</b>	
	<b>Bank Interest</b>	Interest	\$	1.60	
	<b>Bank Interest Total</b>		\$	<b>1.60</b>	
	<b>Sale of Merchandise</b>	Merchandise	\$	3,704.32	
	<b>Sale of Merchandise Total</b>		\$	<b>3,704.32</b>	
	<b>Affiliation Reimbursement (from '21)</b>	Affiliation refund from '21 FY	\$	243.84	
	<b>Affiliation Reimbursement (from '21) Total</b>		\$	<b>243.84</b>	
<b>INCOME Total</b>			\$	<b>31,690.51</b>	
<b>Grand Total</b>			\$	<b>31,690.51</b>	\$ (23,638.64)
<b>SURPLUS (DEFICIT) FOR THE YEAR</b>			\$	<b>8,051.87</b>	

Appendix B - Addis Link Trail Quote



Kylhn Heath

27 Ocean Acres Dve ,Torquay,Vic 3228

Mob :0407052895 Email : [bush2beachplumbing@bigpond.com](mailto:bush2beachplumbing@bigpond.com)

[www.bush2beachplumbing.com.au](http://www.bush2beachplumbing.com.au)

July 31, 2022

**PT ADDIS LINK TRACK. Costings / estimates July 2022**

- Gravel ( 100 cubic mtrs) & scalpings \$4500
- Enviro pipe to be supplied by club
- Machine charges

Vermeer track loader – 2 days & delivery \$800

Truck / excavator /bobcat / fuel \$3000

( Kerrs charges bobcat \$1657 plus fuel & delivery)

( Kerrs charges excavator \$1846.75 plus fuel&delivery)

Labor 60hrs min x 2 x\$88 p/hr ( discounted) \$10560.00

**TOTAL COST ESTIMATE \$18860.00**

**\*\*Costings conditional on access to private property for machine & material storage**

**Club working bee directly after for mulching & tidy up**