



Surf Coast Mountain Bike Club Committee Meeting Agenda
Venue: Virtual
7.30pm Monday 7th Nov 2022

Committee members in attendance: Luke Farrar, Tony Smales, Richard South, Marlene Gojanovic, Nick Galloway, Tara Findlay, Josh West, Simon Barnfather.

Committee member apologies: Andrew Gooday, Daniel Alexander, Brett Coleman, Kylhn Heath

Welcome & Open from President

Previous Meeting's Minutes

Motion for acceptance: Nick, Seconded: Josh.

AGM

The 2021-2022 AGM was undertaken on 16th Oct 2022 at the Anglesea Bike Park, AGM Minutes are attached.

SUBCOMMITTEE UPDATES

CLUB MEMBERSHIP (Nick)

Platform	Oct	Nov
Membership	315	299
Facebook Followers	3872	3911
Instagram Followers	1586	1605
Strava Club Members	285	287

FINANCE (Tara)

Account	30 Sep 2022	31 Oct 2022
Bendigo Main	\$22792.44	\$23,006.24
Philanthropic/Junior Development Fund	\$2,481.75	\$2,443.31

Main transactions since last report:

- Main Acct Incoming: Memberships \$239, Sale of Merchandise \$485, D4Dirt \$124
- Main Acct Outgoing: Smashballoon - F'Book plugin \$160, AGM BBQ \$221, Postage \$225, Trails \$28
- Junior Dev Incoming: NA

- Junior Dev Outgoing: Masaka CC \$40

Committed: \$4,918.10 for merchandise purchase

Business: Payments require two people to authorise. Tara & Rich have access and banking app. Would be good to add another committee member. **ACTION - Tara** : Simon to be added as third committee member, Shane to be removed.

TRAIL ADVOCACY / LAND MANAGER LIAISON (Tony, Brett, Luke)

Trails concept plan (PV, DELWP and GORCAPA)

Shire still working towards application for total cost of project. Hopefully prior to upcoming State election but not looking likely as they've been moving very slowly on their advocacy plan. Tony had a meeting with Labor candidate to discuss funding this week - seemed very receptive.

New MTB trails stakeholder group- First meeting was two weeks ago. Went really well. Attendees were SCMTB, PV, GORCAPA, BATA, GORRT, Scouts, Angair, Friends of Eastern Otways, Surf Coast Shire officers, councillor Mike Bodsworth, Anglesea Bike Park c'tee. Discussed many things. Minutes will be put onto dropbox and discussed at c'tee meeting. Meetings to continue quarterly.

Hurst Rd to Pt Addis link track - On hold while new permits are re-applied for. Grants team had applied for a \$5000 grant to assist with the cost but situation has changed. Tony meeting with shire today to discuss other options. Total cost of trail development is approx \$24k, which would be \$19k if the \$5k grant is not successful. Tony will discuss further with the Shire to better understand if there is any scope for additional funding support.

Scout camp

Nothing new to report. Still awaiting confirmation of overarching land manager status.

PV

We now have maps of sensitive indigenous sites. Still yet to check if they have all been marked correctly onsite. This is done with red marker posts to ensure no work is carried out in that area.

Jumps parks

Bob Pettitt reserve jumps park –

The project is "live" again after the winter hiatus with suitable material now being sought. Hopefully completed prior to Xmas.

Spring Valley bike park –

A mini work bee was held a couple of weeks ago and take offs and landings looking great again. Shire have now said they are up for receiving rough concept plans for the enlargement of the park.

Anglesea Bike Park -

Some improvement work has been undertaken, particularly on the start ramp. Needs some work but getting heaps of use. Trials events planned for December.

Ride nights that we talked about are going ahead but only once a month, not every week. No need for the club to put in any money unless Tony does one of the nights.

Eden project

Alcoa still working towards this but slowly. Lots going on behind the scenes both for and against this project.

WORKING BEES (Kylhn)

Reminder to please add yourself to Park Connect & upload WWCC if you haven't already. Now mandatory for all participants.

Sat Oct 29th (9am-12noon) - Led by Ky. 9 attendees, undertaking drainage works & corridor clearing on trails Trail 4 (starting at the bottom junction near Hurst Road).

Adopt – a – trail

Wednesday 19th - Luke and Kev spent an evening mid-week (Wed 19th Oct) upgrading the jumps and drop-offs on Scottish DH. Upon request from Ky, Luke procured 1 x tamper, 1 x maddock, 2 x post hole shovels. Authorisation was sought from Tony to approve the purchase. Equipment is now with Ky. Luke will submit expense claim.

An idea for regular and experienced working bee volunteers and c'tee members to adopt a trail between 1-3 people and keep an eye on that trail to undertake minor works (clearing drains, corridor clearing) when required.

So far we have:

- Brett & Sam - Baby heads (5)
- Luke & Kev - Scottish DH (8)
- Tony - The Chute (14)

GRANTS (Andrew)

Follow on item to discuss :

1. Additional grants subcommittee member is needed, to separate functions into a) seeking grants out, b) compiling grant content & undertaking submissions, c) acquittals.

New Grants Applications Underway

- **SCS Funding** - application made \$5000 for Hurst-Addis Link Track. Application withdrawn
- **Ashbury** - application submitted for \$1500 for womens skills clinics.

Possible Applications:

- **Vic Health** - Andrew following up. Andrew has confirmed that this is not suitable.
- **Community Bank** – Tony to follow up in regard to funding for link track. Follow up needed on past discussion held with Community Bank (Rob Cameron and Kelly Turner). Grants are open now and we need a clearly defined project with budget. They are excited that we want to put something together. They said to decide on a project and take it to them and they can advise if it will get over the line. Discussion about better fitting out the trailer with shelving & adding gas bottle storage. Tony to enquire further. Anything with youth/community engagement/minority group promotion always works but nothing is off the table. Other ideas previously tabled include:
 - Skills clinics (Womens & Juniors)
 - Link Track Contribution
 - Junior Travel Grant (attending races and events)

RACE / EVENTS (looking for a committee member to take this up)

Richard, Brett & Tony caught up Wed Nov 2 to discuss the gravel event. We feel that we aren't in a position to put on the sort of event gravel riders are looking for which is a potentially longer event with a large amount of external offerings at the event village like food trucks and other entertainment. Large events such as the Pig & Whistle have a very large budget & commercial backing and are able to offer these aspects to their events and attract a large number of riders as a result. It remains an option we can revisit in the future. Plan is to look at potentially holding another MTB event in the last part of 2023 in conjunction with GMBC as a "club championship". We'd host one of the races on the

surf coast & GMBC host one at the You Yangs. Very early in planning. First step is to touch base with GMBC to see if any interest.

Committee members present agreed the concept of a joint race/event with GMBC/SCMTB - there was general support by the committee to undertake further investigations/research to run this joint event.

POLICY & PROCEDURE (Tony)

Club policies are now on our website <https://www.surfcoastmtb.com.au/documents/>

Philanthropy/ Charity plan – is reviewed yearly. I have come up with a couple of small changes that we can discuss and vote on. They are only ideas so have a look and see what you think. The tweaked plan now re-includes the new bike program for students as we previously had a couple of years ago. I have also upped the total amount possible to spend over next 12 months to approximately \$2500, up from \$1500 last year. There are good funds available for this area as we haven't spent much except supporting the Masaka cycling club over the last 12 months. The funds have built up from the small amount that we charge for our skills clinics. I've attached a copy of the reviewed plan. The other small change is that the plan will be discussed around AGM time but not at AGM as previously stated.

VOTE ON PHILANTHROPY

Motion: Tony Smales - To increase the spend amount up to \$2500.

Second : Richard South.

Result : Unanimously accepted by the committee.

Child safe policies and procedures- Auscycling now have a robust child safe policy. Josh and I are currently researching if it covers off on everything that we have put in place. If so we will delete our policies and procedures in this area and just use the Auscycling policy. The social media policy ties in closely with the child safe policy so we will research that concurrently.

Social media policy – see above.

Expenditure procedure – Leaving this the same but looking to add a small section relevant to merchandise purchases only. This is to make it easier for Josh as our merch officer to keep our merch supplies up to good levels without receiving the whole committee's approval each time. He will still need to get approval from a number of office bearers. Rather than write this up now, we can have a chat about it on Monday and get everyone's thoughts before going ahead.

VOTE ON EXPENDITURE

Motion: Tony Smales - To permit Merchandise Officer to spend up to \$2000 on Merchandise re-stock with the approval of the Treasurer or acting treasurer and one other office bearer.

Second : Tara Findlay.

Result : Unanimously accepted by the committee.

Sponsorship policy – This is not up for renewal until 2024.

2 year plan – Tony and Andrew to tweak and report back. Ongoing.

SKILLS CLINICS / COACHING (Marlene)

A Sub-committee kick-off and planning session is organised for Tuesday 8/11.

A new skills clinics / coaching sub committee is in the planning. Not much more than what is currently happening but will help to consolidate what we are doing and identify any gaps. Marlene, Jess and Josh have put their hands up. It would be great to have one or two more coaches involved with this. First meeting should take place in the coming months.

Cazz Clarke's next clinic is on 27/11. 2 sessions planned - Upper (now fully booked with a wait list) and Lower Level session (3 spots currently available). Reach out to all coaches who may be available to support Kaz.

Tony has contacted Adam Kelsall to see if he or any other local coaches he knows of might be interested in some clinics next year. We have also applied to Ashbury grants to get some funding to cover the costs of some clinics next year.

Ongoing discussion needed in regard to clinics for the 11- 16 year olds who may not be that skilled or are new to the sport. Mainly the kids who wouldn't fit into the teens gravity rides. Jess and Uli happy to support this.

Social ride for local cubs. After the success of an earlier ride for the local cubs they have asked us again if we could run another one. It will be on Wednesday 23 Nov Jess and Uli are overseeing this but will be looking for assistance from other coaches and any of riders that have first aid, WWCC and a bit of enthusiasm.

SOCIAL RIDES (Tony), DIRT GROMS (Kate, Chris)

Social Rides/Clinics

In past month:

- 16/10/22 - SCMTB & GMBC Women's Social
- 16/10/22 - Beginner & Intermediate Adult Social Rides
- 6/11/22 - Adult Gravel Social Ride.

Upcoming

- 13/11/22 - SCMTB & GMBC Women's Social
- 27/11/22 - Cazz Clarke Skills Clinics (lower intermediate women & upper intermediate women)

PHILANTHROPY

Nothing to report.

MARKETING/COMMUNICATIONS (Brett)

Website - Nothing New this month.

MERCHANDISE (Josh)

Josh has initiated a campaign for Jersey's - now underway.
47 Jersey's orders so far via the social media campaign, now closed.



Committee agreed to procure an extra 28 units - taking this up to around 75 including the 47 pre-sales.

OTHER BUSINESS

Trailer - Movement of trailer to Nick's place. Might need to buy a few more tools to keep at Kyln's

Club Social turn / BBQ/ Family day - Hold over until December and link with ABP and their trials event. Weekend proposed is December 11th (Sunday).

Rescue trolley

Decide if any action is needed to follow up - refer Josh's findings previous MOM.

WWCC - Josh completed "Child Safeguarding in Sport Induction" on the Sport Integrity Australia website, some findings/actions to discuss:

- All committee members need to complete the eLearn and upload their certificate (along with a valid WWCC)
- All club members running/leading anything with children need to complete the eLearn and upload their certificate (along with a valid WWCC)
- Policy update may be needed
- Interview & induction of ride leaders may be required to be documented.

Josh requests everyone to complete the online child safety training and let him know it has been done. Tony to call Josh to better understand the legal requirements and obligations of the club and individuals.

Bike Matters - Jake is looking to do some mechanical workshops at the shop and would like our support to promote it. I said we would be more than happy to assist. Haven't heard back from Jake.

Auscycling - Tony to review who received emails and likely centralise to club admin email.

NEXT MEETING: Monday 5th Dec, 7:30pm. Online.

Action List

ACTION / TASK	RESPONSIBLE	DUE DATE
Update contact list with first aid and quals provided, trail building quals	Tara / Tony/ Josh	In progress
Tweak draft 2 year plan	Tony / Andrew	November
Plan and advertise trail building course	Tony	November
Social ride procedures/ insurance revamp/ youth ride procedure	Nick , Josh, Tony	In progress
Investigate the idea of "Trail talk" social nights	Tony	November
Start work on new trail stakeholders group meetings	Tony	Complete 24/10
New skills clinic sub committee	Tony and Marlene	In progress
Photo Competition - consider if we run this again.	Brett to review and consider from a Marketing perspective.	November
Shared Folder (eg. Google Drive) - to be investigated if this is needed.	Whole C'tee	November
Gravel race discussion.	Brett, Rich and Tony	Complete
Trials skills clinic with Bob and Brian	Tony	November
Tara to send out a request that all committee members be reminded to add themselves to Park Connect.	Tara	November
Send proposed merch pricing to all office bearers	Josh	Complete
All c/tee members to complete child safety e – learning	All	November
Club policies on website (or link inserted)	Brett	November
Additional Members for Grant Subcommittee	All	December