



**Surf Coast Mountain Bike Club Committee Meeting MOM**  
**Venue: Online**  
**7.30pm Monday 4th Sept 2023**

**Committee members in attendance:** Brett Coleman, Luke Farrar, Kylhn Heath, Tony Smales, Nick Galloway, Rich South, Andrew Gooday, Josh West

**Committee member apologies:** Didi Lo, Tara Findlay, Simon Barnfather, Damien Elsworth

**Welcome & Open from President** - done. Acknowledgment of country will be done from next meeting onwards.

**Previous Meeting's Minutes**

Motion for acceptance : Brett, Seconded : Tony

**SUBCOMMITTEE UPDATES**

**CLUB MEMBERSHIP (Nick)**

296 Members, 203 have joined or renewed this year. That's a great result.

SCMTB				
Active Membership Over Time				
	Date	Active Members	New (Month)	New YTD 2023
2021	8-Nov-21	254		
	6-Dec-21	262		
	31-Dec-21	277		
2022	27-Jan-22	280		
	27-Feb-22	269		
	20-Mar-22	272		
	29-Apr-22	280		
	18-Jun-22	289		
	13-Jul-22	293		
	20-Aug-22	290		
	19-Sep-22	315		
	15-Oct-22	299		
	13-Nov-22	298		
	5-Dec-22	287		
2023	11-Jan-23	272		
	19-Feb-23	285		
	30-Mar-23	288		
	15-Apr-23	287		
	29-Apr-23	285		
	18-May-23	289		
	4-Jun-23	279		
	23-Jun-23	279		
	19-Jul-23	285		
	25-Aug-23	296	27	203
<b>Notes</b>				
	Hardcopy Welcome letters up to date to	23-Jun-23		
	Like the idea we send everyone something before year end. I got ideas			
	Make sure we spread some love around!!			

- In place of focus on AusCycling's price rise negatives - develop a Facebook post to highlight the value gained from being a SCMTB/Auscycle member (coaching, social rides, advocacy, working bees, disadvantaged rider support, insurance, member discounts, others). This should go to the broader email list, including non-members.
- **Member mailout** - change in strategy to be implemented due to difficulty in finding time to organise multiple mailouts during the year. Andrew offered to print labels if the excel mailing list can be generated and provided to him. Pre-paid envelopes to be sourced to avoid stamp fixing. Mailout contents to be standardised and agreed. Patches to be considered, Rich has samples of patches from previous runs. Mailout frequency to be once per year.

Potential Standard Contents below. Any other suggestions welcome.

- Welcome Letter Including description of Club & Member benefits
- Patches
- Merch Discount Voucher
- Stickers
- Mudguards
- Socks (?)

Platform	Aug 2023	Sept 2023
Membership	285 (19 July)	296 (Aug '23)
Facebook Followers	4039	4044
Instagram Followers	1697	1694
Strava Club Members	316	318

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#### FINANCE (Tara)

Account	31 July 2023	August 2023
Bendigo Main	\$28,681.90	\$28,327.05
Philanthropic/Junior Development Fund	\$2777.49	\$2,201.24

Main transactions since last report:

- Update next month

Simon Barnfather still interested in taking up the Treasurer position.

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#### TRAIL ADVOCACY / LAND MANAGER LIAISON (Tony, Brett, Luke)

Tony has sent an email to Brett, Luke, Simon, Andrew and Didi with information about current happenings around advocacy. Andrew has provided initial feedback.

#### Trails concept plan (PV, DELWP and GORCAPA)

Nothing new to report

### **MTB trails stakeholders group -**

GORCAPA Regional Trails Management strategy draft now not out until November/ December Stakeholders meeting hopefully in October.

### **Hurst Rd to Pt Addis link track -**

Meeting took place onsite with GORCAPA, Shire and club reps. Next step is for GORCAPA to decide if they will support the project. Also looked at roadside track along Pt Addis road to link Jarosite track to the link trail. Ky has quoted on this and quote has been forwarded to Shire and GORCAPA

Club has told land managers that we can do all ongoing maintenance but that no funding has been promised from the club for any of these projects until costs and timeframes are decided.

### **Scout camp**

Tony has spoken to Bryce. Meeting to take place to determine if more signage to show scout camp loop can be put in place. Works on Red Rocks section to also be discussed. Bryce tentatively supportive but wants to meet onsite prior.

### **PV**

We now have new maps of sensitive indigenous sites. Tony met onsite with Lachie. Some posts have been damaged. Tony will replace over next month and put onto digital and hard copy map for work bee leaders.

### **Business Anglesea**

Idea of a group that advocates for trails to consist of SCMTB, BA, Local camps and maybe Bendigo Bank. Further discussions to take place.. Was identified in discussions that good personal relationships have so far underpinned current progress on trail formalisation - ie. The club should work to systemise our relationship and formalise correspondence to ensure agreements are captured for the future.

**Action carried below**, in action list, for Brett to engage with Trail running community on support. Brett has spoken with Michelle Morrissey who leads the Surf Coast Trail Runners group. She's very supportive of the idea of joining forces around trail advocacy and has spoken with Matt Petersen who's happy to be the liaison person for SCTR. Brett to contact Matt to progress.

### **Jarosite Rd bike lane update**

Speed reduction on Jarosite road from 80km/h to 60km/h took place two months ago. Club reps to meet Leann tremul ( main community advocate) onsite with shire reps in October to decide further steps. Currently no organisation has taken responsibility to research the project further.

Be aware of riders signage also to be installed soon.

### **Jumps parks**

Jumps parks

- Bob Pettitt reserve jumps park – Open and going great with loads of use. Craig Semple and Mick Doyle are now the volunteer co-ordinators with Tony helping when needed. Work bee postponed due to lack of suitable dirt. Hopefully it will take place over the next few weeks. We may put it out to club volunteers if it takes place.
- Spring Valley bike park – Nothing new to report
- Connewarre Bike Park – Going well
- Anglesea Bike Park - Nothing new to report

**Eden project** - Nothing new to report

**Other trail advocacy news-**

Tony working on an article to be published in the Anglesea Community House quarterly newsletter

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**WORKING BEES (Kylhn)**

Ky ran a working bee in August (with 1 other - Eli), was a small working bee. Worked on rock rollovers near the dam on the ring road. Gravel has been added to reinstate kids features.

Brett Wiltshire has volunteered to run the September Working Bee. Proposed cleanup of connecting track between end of Swervin Mervin (mid-Track 4) to Hurst road. This is a formal marked trail, part of the Eumeralla network, currently rutted and overgrown.

Brett Wiltshire has been doing a great job managing the back end of the work bees. We now have 41 registered on Park Connect though 11 have outstanding documents. Brett W going to make contact with those people.

**Luke's farm** - working bee to be organised (Brett). Didi potentially interested in helping to oversee the use of Luke's farm.

Martin Steyn has offered to provide a connection with Ford employees to participate in a Volunteer day Working bee. Lachie Davis sought exemption from PV for them to all be registered with PC however this was knocked back. It's possible that this could occur but more likely that we'll see if we can utilise them on council managed facilities.

New rake hoes purchased. Tony to meet with Ky to discuss new tools needed for the trailer.

**Power Barrow** - Power barrow with new engine has been picked up, starts well.

**Actions-** FB / Insta post to be completed with photo of wacker and thanks. Craig (donor) not to be identified

Will purchase formply to patch up wheelbarrows.

**Adopt – a – trail**

An idea for regular and experienced working bee volunteers and c'tee members to adopt a trail between 1-3 people and keep an eye on that trail to undertake minor works (clearing drains, corridor clearing) when required.

So far we have:

- Brett & Sam - Baby heads (5)
- Luke & Kev - Scottish DH (8)
- Tony - The Chute (14)
- Nick – Great Escape (9)
- Josh – Chapel Descent & Grasstrees (4) last section from Bogan's Camp
- Didi - TBC

To discuss further next meeting: looks like trails may be seeing e-motorbike traffic. Burnouts at Bogan Camp and some trail damage.

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**GRANTS (Andrew)**

A number of grants have just opened up. Andrew will be overseas for most of September so won't be able to complete applications but is happy to work with someone else from the committee?

**Ashbury Grant (\$1500)** is open, applications by the end of September.

*In order to qualify for a grant please ensure you complete the following steps –  
Apply online - <https://ashburvestate.com.au/ashbury-community-fund-2023>  
Ensure your organisation is within the boundaries of the 3216, 3217 and 3228 postcodes.  
Provide details of the project that the funds will be used for,  
Attach a copy of your incorporation certificate, and  
Send through your application by 5pm Saturday 30<sup>th</sup> September 2023.*

(FYI this grant does not require much in the way of detail, usually just a rough outline.)

Three **SCS grants** also just opened that may be applicable:

1. **Community Initiative** - up to \$5,000
2. **Minor Capital Project** - up to \$15,000
3. **Health and Wellbeing** - up to \$5,000

These are all due by the 30th September.

SCS have also have [Quick Response Grants](#) - no timeframes, applications are assessed monthly, up to \$3,000 for equipment and community led projects. Note: the website says these are currently 'Closed', but if we are interested we can check further plans.

**Acquittal due for SCS SF event grant.** Andrew has submitted data from the post event survey but the acquittal requires additional information on the event. Brett and Rich have just been provided login details to enter outstanding information including the budget.

Suggestion that a 24 month plan could help us be strategic in what grants we target to support our goals.

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#### **RACE / EVENTS (Richard / Brett)**

Tony spoke with AI after the last meeting who was still super keen to pursue a surf coast edition of their NFF series. GMBC happy to do the majority of the work if we can devise the route & permits. Brett agreed to explore further. Provisional date set for Sat Nov 18. Brett contacted Michelle Anstee (PV) by email Aug 28 with logistics & asking if she'd be supportive. No response to date. Brett will follow up.

Rohin Adams has given us 2 dates for the Shifty Fifty - Sat May 4 or Sat May 11 (the latter being Mother's Day weekend). Decided during the committee meeting that May 11 would be preferred and would be consistent with previous races which have been on the mother's day weekend. Brett will confirm with YMCA for the 11th. Brett has been in contact with Jason from YMCA. They're also likely to offer participants the option of staying on site at the YMCA. More details to follow. Permits will need to be submitted soon. Brett to meet with Jason again onsite to look at event village logistics.

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#### **POLICY & PROCEDURE (Tony)**

##### **Child safe policies and procedures**

Josh has attended a webinar from VicSports, outlining 11 child safety standards we need to comply with. E-Learn modules are available for all sections. Josh is going to complete modules, and this may trigger some changes to clubs childsafe policies. Josh and Tony to have further discussions after fact finding exercise (modules Vs current policies). Discuss whether AusCycling policies are adequate for the club.

Action - Tony and Josh to meet as above

##### **Expenditure Procedure -**

Tony explained a proposal for a small change to procedure. Change is proposed to increase visibility and spending transparency within the office bearers. Proposal is that Expenditure ((A) new and one off items under

\$500, and (D) recurring items over \$500) shall now be required to be approved by two office bearers, independent of the purchaser. Also that purchases can be approved by any 2 office bearers who are independent of the proposed expenditure, replacing our previous policy stating that approval required one of President or Vice-President plus one of Secretary or Treasurer.

**Motion** to Approve the Proposed changes: Tony, **Seconded** : Kyhln Heath. **Vote carried** : 8 votes approved the change, unanimous.

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## SKILLS CLINICS / COACHING

- Next kids clinic - Working on dates with Josh, Uli and Jess - possibly need to be on a week day due to coach availability. Provisional Date is Sept 26th - Uli will confirm and check availability.
- GMBC/SCMTB Ladies social ride will be run on 8th October & incorporate a bike maintenance session meeting at Anglesea School (run by 2 GMBC members - Stuart/Allan)
- 2 Cazz Clarke skills sessions have been scheduled for Sun Oct 15 and these have been advertised. Upper (4/6 tickets sold) & Lower (1/6 tickets sold) Intermediate Skills. These events were advertised to our entire email database but would require a club membership at the time.
  - **Actions:** Re. Cazz Clark insurance - she has this option through AusCycling but that covers formal trail. Given these clinics often occur on informal trail, decided best to ensure that all participants have their own insurance via an AusCycling membership.
- Gravity Clinic -reachout to Flynn to establish when he'll be back from overseas and if he will be available to reinstate these clinics as regular sessions.
- Tony arranged a get together of the coaching group to establish the forward plan. Looking at offering beginner clinics.
- Tony to reach out to Brett Kellett to understand if he is interested to run race oriented clinics, what his target audience would be, and the terms of engagement.
- Michelle Hemley reached out to see if we could supply coaches for approx. 10 secondary school students on the Eumeralla Trails. Each of the dates was Mon afternoons (3.30-4.30pm) and really required level 1 coaches. We haven't been able to assist this term but will look at options for the term 4 dates. Michelle was open to having some sessions as coaching and others simply as social rides to get the students out and riding the trails. \$150 offered for each session.

Planned dates term 3:

- - Monday 24th July
- - Monday 31st July
- - Monday 21st August
- - Monday 28th August
- - Monday 4th September
- - Monday 11th September

Retaining the below as reference for when this event is rescheduled. Tony has spoken to Nikki Lawn who set up a FB Page called "Mountain Biking Ladies" with the goal of empowering & supporting more ladies to take up MTB. Nikki is based in Mount Beauty and has Cazz Clarke also heavily involved. They plan to run a women's skills session on our trails in 2024 and are hoping to get 40 attendees. Nikki is hoping to get our support in as many ways as possible: Discussion went well and further discussion to be had.

- advise on a suitable event location - all thought ABP best.
- 2 coaches from our midst to assist - ideally level 1 which we don't have but level 0 may suffice - TBD.
- advertise this clinic to local riders
- create an event village that could include our marquee, merch, BBQ or food truck
- looking into a local child minding option so that participants could have their children looked after during the session

There was unanimous support for us being involved. Child minding option probably too hard for us so we'd get Nikki to look further into that if she wishes to pursue it further.

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## **SOCIAL RIDES (Tony), DIRT GROMS**

Upcoming:

- 10/9/23 - Combined GMBC & SCMTB womens ride

Since last meeting:

- 13/8/23 - Combined GMBC & SCMTB womens ride
- 2/9/23 - Upper & Lower Intermediate Social Rides (Tony & Brett)

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## **PHILANTHROPY**

Nothing to report

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## **MARKETING/COMMUNICATIONS (Brett)**

No new updates.

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## **MERCHANDISE (Josh)**

- Email sent to members who did a pre order with 16 responses so far to either keep or change sizes. Good response to the club offer of free jersey replacements.
- A finalised order will be prepped on September 11 to be approved.
- Restock this Thursday to bike matters - Jake is happy to stock everything except jerseys.
- Online store - still progressing. Square isn't as simple as hoped but slowly making progress.

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## **OTHER BUSINESS**

Discussion on regularity of c'tee meetings. Possible change to bi monthly with extra meetings leading up to AGM and to Shifty. 8-9 meetings instead of 11. Also possibility of rotating days of the week. Idea raised that we mix up meetings with less formal social gatherings, face to face.

First Aid Stocktake - required to be undertaken. Damien to be requested to undertake the stocktake.

Insurance Coverage for "Luke's Farm" Ride - refer action list.

Announcement from Tony - Tony's intention is to stand down as President at the next AGM, but still staying connected. There is a call out for nominations for President.

We will put out a list of current gaps in the coverage of our different sub committees/ areas to all committee members. If we don't fill some roles we will then put it out to the wider club community prior to the AGM.

Announcement from Tara - Tara's intention is to stand down as Treasurer at the next AGM. Some coverage will be needed for Tara's upcoming 4 week holiday period starting in late August.

Announcement from Andrew - Andrew's intention to step down from Grants position at the next AGM but continue to work in other areas including Trail Advocacy, and happy to provide backup/assistance for new grants person.

Communicate to members in advance of AGM what committee opportunities are available.

Two club members represented Australia at World champs in Scotland. Cohen Jessen in Junior XCO and Junior road race. Matt Harding in Elite Trials event. Cohen had crashes in both races but was till ahppy to be there for the competition. Matt came 34th in the Elite trial. A great effort against a very talented field.

AGM/Xmas party - Spoke to trials crew and they're not sure when they will have the event in Anglesea but will try to fit in with our event. Date planned is Sunday Nov 26th.

**NEXT MEETING: Monday 2nd October, 7:30pm. Online.**

#### ACTION LIST

ACTION / TASK	RESPONSIBLE	DUE DATE
Update contact List with first aid quals provided, trail building quals.	Tara/tony/Josh	In progress
Tweak 2 yr plan	Tony/Andrew	September
Plan and advertise trail building course	Tony	September
Investigate idea of "Trail talk" social nights	Tony	September
Trials skills clinic with Bob & Brian	Tony	September
All committee members to complete child safety e-learning	All	September
Email - Set up a chat with Chris Jones to rectify email set-up	Brett/Luke	September
Generate Survey questions and discuss survey approach with Katie from the shire. Implement in line with SF race.	Andrew	September
Investigate migration of Dropbox to Google Drive	Luke	September
Investigate AusCycling Insurance coverage for Luke's Farm	Tony	September
Brett to reach out to Michelle Morrissey to gauge willingness to participate in trail working bees, or other support.	Brett	Complete
Email/ FB post regarding Jarosite rd safety concerns	Brett	Complete



Follow up with various Anglesea community groups to discuss further a more formal body to advocate for trail network	Tony	September
Discuss idea of quarterly BBQ's at Hurst to spread the word about the club, trail concept plan and just get to meet riders and get our name out there	Tony	September