



Surf Coast Mountain Bike Club Committee Meeting Minutes

Venue: Online

7.30pm Tuesday 1st Oct 2024

Committee members in attendance: Simon Barnfather, Brett Coleman, Tony Smales, Nick Galloway, Kylnn Heath,

Committee member apologies: Damien Elsworth, Luke Farrar, Andrew Gooday, Richard South, Julia Spink, Josh West, Didi Lo.

Welcome & Open from President - Opened and Acknowledgment of Country by Tony.

Previous Meeting's Minutes

Motion for acceptance: , Seconded:

SUBCOMMITTEE UPDATES

CLUB MEMBERSHIP (Nick)

Good news! Membership has increased from 232 / 235 in the last few months to 242, signs that numbers are stabilising. More work is always needed to maintain and lift but this is a good sign.

Nick has circulated a flyer to drive Non-Riding Membership and convene the Membership Subcommittee to agree actions that will hopefully increase membership. Re. flyer, we'll look to refine slightly further to make it more succinct.

Andrew has offered to investigate sourcing new films for future events - looking into costs and legalities. Andrew will also investigate booking of Anglesea Hall for the next event.

Platform	Sept 2024	Oct 2024
Membership	232	242
Facebook Followers	4224	4237
Instagram Followers	1744	1744
Strava Club Members	344	347

FINANCE (Simon)

Account	Sept 2024	Oct 2024
Bendigo Main	\$30,405.92	\$30,533.36
Philanthropic/Junior Development Fund	\$3,193.33	\$3,195.38

Main transactions since last report:

- Nil this month

\$1k on hold in main account for Bob Pettit work (to retain on agenda / minutes until spent). To be spent on materials and tools as required.

\$6k on hold to be spent on Ford work bee day

Club Affiliation is coming up for renewal (with AusCycling) - \$195 due before 27 Dec
Affiliation form completion as below (Simon)

- public contact name - Tony Smales 0409225733
- public email address - admin@surfcoastmtb.com.au
- date of AGM - Sun Nov 24, 2024
- President/Secretary/Treasurer/Other contact (add email addresses)

Tony to follow up with contact details for AusCycling, provide detail to Simon.

TRAIL ADVOCACY / LAND MANAGER LIAISON (Tony, Simon)

Trails concept plan (PV, DELWP and GORCAPA)

Sadly we were informed three weeks ago that we didn't receive the 240k that the Shire had applied for to do the planning and assessments for our Trail Network Concept Plan. This was to add to the 60k that the Shire has already put aside.

There are no more funding rounds available currently and having missed out twice the shire will have to reassess how it goes about trying to gain the funding.

The bit that could work out well is that with a little more funding (from the shire, the club or other sources) the 60k could allow the Shire to do all planning and assessments on Area 9 along with the scout camp loop and some other small pieces of the puzzle like the Southside link and the Hurst to Addis rd. link. If we, along with the Shire go down this path it could mean that within 12-24 months we might have all the gravity trails in Area 9, the scout camp loop and all of the Hurst Rd trails all formalised and connected into one network.

That could be a huge winner as it would mean that there is a really varied and quite long network that is all close to Anglesea and links together well. We would be able to work on the trails that we currently aren't able to legally. Also having the gravity trails formalised will ensure their future, allow us to tweak and maintain them and could gather more riders behind the club and involved in working bees.

There would also be no reason that the other trails west of Anglesea wouldn't still be on the agenda for future funding.

Tony has had discussions with the shire and they are keen to explore that avenue, but nothing will be set in concrete for awhile as the council will have to approve using the 60k in a slightly different way to what is planned and they are in caretaker mode for a while now.

MTB trails stakeholders group

GORCAPA's Great Ocean Road Trails Management Strategy is at draft stage and community consultation is now open. Our Trail network is heavily noted in the strategy which is great. We will need to encourage trail users to give feedback. Brett has sent everyone an email with some questions. If you can answer them that would be great. They will form the basis of our prompts for member's feedback .

MTB trails advocacy group

No new updates. Last meeting was in late March. There are some actions from that meeting yet to be completed but all is going along well.

Action - Tony and Andrew to meet to delegate roles.

Hurst Rd to Pt Addis link track

GORCAPA has made contact to see if the club is willing to enter into a MOU for us to maintain this trail once completed. We had already agreed to do this so said yes. Unsure of what will take place next.

Scout camp

Ford working bee planned for Wed October 16th, will be on Red Rocks trail on scout camp loop. Ky meeting with Martin Steyn this Thursday onsite.

There have been dirtbikes riding red rocks - ACTION: create signage to discourage this.

Proposal to purchase more truckloads of gravel to stockpile for red rocks section. Work bee supplies is a recurring item as per our expenditure policy - approved by Tony, Simon & Brett. Approx. \$800 - \$1000. Will take total spend to approx. \$8k with \$6k of this from Ford.

After discussions with scouts.....

Approved activities so far include:

- add more signage to show scout camp loop.
- undertake more works on Red Rocks section (commenced)

Activities requiring approval:

- can we do works on moto track used for Shifty Fifty
- is there potential for us to hold events with car parking within scout camp

Tony has ordered signs for Scout Camp Bypass loop. They are No Entry signs at all points where riders may enter the scout camp proper from the by pass loop . The loop is a way better ride than going through the camp anyway so hopefully the signs help to keep riders out and to keep Scouts onboard.

PV

Lachie in Antarctica for 6 months. Cat Tayler filling in whilst he's away.

Jarosite Rd bike lane update

Petition currently at 2541 signatures. Leann Tremul is organising this and is going to send to authorities soon. Consultation between the club, Leann and the Shire has resulted in the decision to send to all stakeholders but to ask for action directly from the Transport minister.

Jumps parks

- \$200k has just been approved to revamp Spring Valley Bike Park. Can publicise that. Aim is to start later this year. Will need plenty of dirt. Potential to work well with excavations associated with the swimming pool. The club to put out an expression of interest to riders to be involved with the planning and design of the park.
- Generally looking for good quality dirt to assist in maintenance. Committee members asked to let Tony know of any opportunities.
- Bob Pettitt reserve jumps park – revamp through the week with approx.15 helpers. Open and going great with loads of use. Hose reel box has been installed making it easier for summer watering.

- Torquay North Area - plans in place to look at a pump track for this area - very early at this stage.
- Connewarre Bike Park – Going well
- Anglesea Bike Park - Nothing new to report.

Eden project - Nothing new to report

Other trail advocacy news-

Tony working on an article to be published in the Anglesea Community House quarterly newsletter.

WORKING BEES (Kylhn)

Working Bee Sun Sep 29/9

Work bee cancelled due to heavy rain prior and on the morning. May get a reschedule.

Ky has been in further discussions with Bike Matters on a Specialized Dig Day, including demo bike rides, and BBQ etc. - Ky will follow up with Jake and advise.

Next Working Bee - See provisional roster below.

- September work bee potential reschedule - Tony
- October 26/27 - Kevin
- November 23/24 - Kylhn

Shed for club trailer

Has been held up by other work commitments for Dave.

Trail maintenance workshops

Confirmed date of Oct 19 (classroom theory) /Oct 20 (hands on session)- please contact Tony if you're upfor being involved.

GRANTS (vacant)

Acquittal for the 2024 SF grant has been submitted.

Andrew will draft a disability and inclusion plan for committee review.

Suggestion that a 24 month plan could help us be strategic in what grants we target to support our goals.

RACE / EVENTS (Richard / Brett)

Kate Mafett has expressed preliminary interest in moving in to assist fill this role, upon Rich's departure. Ky will continue with discussions.

Shifty Fifty

Date not yet set for 2025. Likely to be Sat May 10.

GMBC No Frills Ride (Nov 29, 2024)

GMBC have confirmed they're happy for this date to be held in Eumeralla. Event application sent to Parks Sep 22 and local crew contacted. Yet to hear back on confirmation that we can proceed.

POLICY & PROCEDURE (Tony)

Contractor Works Approval Procedure

Carried over to next meeting. Tony described the new procedure, identifying key elements to ensure governance, approvals and control aspects. Luke will review and add some detail around minimum expected specifications/standards for trail proposals.

CHILD SAFE

New childsafe webinars happening over next few months if anyone would like to attend. Maybe the club can promote among our coaches. These can be accessed after the dates of webinars. A/C have rewritten their child safe procedures/ policies again. Tony and Josh to meet to discuss.

Long conversation around the child safe policies and how best to manage them going forward. Concluded we should explore how other clubs manage this area, particularly around child safe interviews. More discussion needed about our screening procedures after the last meeting didn't resolve this.

After conversations with GMBC it was decided to add a section to our childsafe discussion each meeting around any issues arising from under 18 activities. These could be child to parent issues, child to child issues or child to leader issues. Tony to email kids ride leaders around this.

Action - Tony and Josh to meet as above

Child safe issues arising - None to report

SKILLS CLINICS / COACHING

Coach & Instructor AC Membership Upgrade tier 2b

Motion passed previous meeting That the club pay for annual "Coach & Instructor AC Membership Upgrade tier 2b" for Josh, Jess & Uli who take quarterly juniors skills clinics - cost \$300 each pa. The coaching team will look to implement that ahead of the Sep school holiday clinics.

MTB coaching course - PMBIA

After some further research, Josh concluded that the PMBIA coaching course had some advantages over the AusCycling coaching courses in particular the certainty around actually proceeding and dates. It is recognised by AusCycling and allows coaching on blue trails. The committee, via email, unanimously approved coverage of the full cost being \$1192.

Skills clinics

No new adult skills clinics scheduled at this stage. Should we look at booking in a date with Cazz?

Kids skills clinics scheduled for Sun Oct 6 with Josh, Jess & Uli.

Carried over from previous meeting:

- Next Coaching session - extend invitation to Surf Coast Times to cover/interview.

- Tony has had ongoing discussions with Keri Bristow who is a local female gravity rider who has just completed her coaching training. Unfortunately at this stage she's unable to commit to any coaching roles.

SOCIAL RIDES (Tony / Brett), DIRT GROMS

Upcoming:

- Kids Skills Clinics - Sun Oct 6 (5-8yo & 8-11yo) - Josh, Jess & Uli

Since last meeting:

- Nil

PHILANTHROPY

Monthly payment to Masaka.

MARKETING/COMMUNICATIONS (Brett)

Brett putting together email to ask MTB community to feedback to GORCAPA's draft trail strategy document.

Nick working on membership drive with membership sub committee (Nick, Ky, Simon & Brett) to go out via socials, email, noticeboards.

MERCHANDISE (Josh)

No update. Below carried over from previous meetings.

- Stocktake completed with Merchandise stock - will do bike matters and hendrys asap.
- Beanie order - happy to keep the same look
 - 25 units = \$24.80 + GST
 - 50 units = \$16.80 + GST
 - 100 units = \$13.50 + GST
- Consider adding sweaters to the lineup. There have been multiple requests.
 - **5130 Crew Jumper + 3cr Print Front and Back**
 - 25 units = \$62.50 + GST each
 - 50 units = \$52.70 + GST each
 - 100 units = \$47.00 + GST each
 - This is the price for units of the same print - T-shirts/tech Ts ect.
 - Would consider doing some front only
- Postage of items from online shop - I need more prepaid postage bags but is this the best way? We charge \$12 for postage (to cover the cost of the bags). I currently will deliver to Torquay/JJ and can also arrange for pickup from Bike Matters or from my place. Regarding distribution - committee endorses Josh to either continue local deliveries, or select \$12 postage where-ever needed. The role needs to be sustainable, and distribution by postage may be more so - Josh to decide on the option which best suits his availability.
- Other merch items:
 - Stem Caps - quotes obtained by Simon - \$11 each for 100, \$15 each for 50
 - Mudguards - quote from Dec 2022 - \$15 each for 60 plus \$50 setup fee
 - Cowbells - requested at the shifty 50. Think about for next year? Even buying some from Amazon and printing up shifty50 stickers and a club logo sticker on the other side?

ADMINISTRATION (Damien)

Damien and Tony met to discuss our admin in regard to our volunteers info. Damien has started work to update our spreadsheets to be easy read and have only information that we need. These dox will also allow Damien to inform all volleys when any quals are due.

- Incoming mail - 2 letters, Not for Profit ATO declaration reminder and a WWC renewal (interestingly our address was put down as 1 Hurst Rd - did they make this up or do we use this address?)
- Repair kits are 90% ready, just need a few small multi tools to add in (they incl: 29" tube, CO2, tyre levers all strapped together) there'll be one of each kit per bag, leads can pick an choose what they want to take. Ky suggestion to add space blanket to each kit.
- Slow start with the wwc and skills database - but progressing.

OTHER BUSINESS

- **AGM** - Date set for Sunday Nov 24 (4 weeks notice). Need to get draft Annual Report out. Brett or Luke to generate report.
- **Trail work** - social post encouraging riders to move any sticks they come across on the trails.
- **Model Rules** - Investigation needed to look at our Model rules. We currently use the general one but GMBC had some wording of their own. it may be helpful to do the same. This is especially so as we are often asked for not for profit status certificate but we don't have one. Can include these words in our Model Rules. Nick will look further into this.
- **Jumps Jam** at A'sea bike park Idea for Halloween weekend from Jake. Tony and Brett communicating to see if we are allowed to be involved by A/C insurance protocols. Tony will follow up again with Mel Ward (AC).
- **President Replacement** - Discussion needed
- **Auscycling** - Is anyone interested in being the liaison role with A/C? Andrew is potentially interested.
- **Bike Matters workshops** - Very successful workshops. 20-30 at each.
- **Sponsorship** - Steve from Hendrys has offered to fund a system to give prizes / incentives to club members. Tony has established with Steve that this is likely to be focussed at rewarding volunteers who have provided consistent support to the club. Tony will follow up further with Steve.
- **Adaptive Trails** - Damien (volunteers for DWA) suggested that opening communications with DWA could be undertaken to establish if any trails could be formally designated as adaptive suited. This may open up other avenues for funding to ensure trails can be opened and maintained as suitable for this community. Committee is supportive of Damien approaching DWA to initiate talks. Andrew also noted his interest in this area, and has some contacts and background information which can be shared on the requirements for adaptive trails/cycling. **Update** : Damien has touched base with DWA about accessible trails partnership etc, they have board elections next week, so hopefully more after that.
- **First Aid Stocktake** - First aid kits for ride leads are done (incl: snake bandage, crepe bandages, gauze and other small items)- I'll sort a way of getting them to the guide/leads for ride days along with the pack and repairs kits (perhaps a collection bin on my front deck?)
- **Discussion on regularity of c'tee meetings.** Decision made to continue monthly for now for fear of losing momentum. We could have every 2nd one limited to 1hr only and just go through the super important areas. Rotating Committee mtg days - discussion suggested. Further discussion at the next meeting to establish most preferred mtg days.
- **Google docs** instead of Dropbox. Does dropbox just need a clean up?

NEXT MEETING: Tuesday 12th November, online, 7:30pm.

Ongoing - Agreement to continue Committee Meetings on first Tuesday of the month for now.

ACTION / WISH LIST

ACTION / TASK	RESPONSIBLE	DUE DATE
Update contact List with first aid quals provided, trail building quals.	Damien / Tony	In progress
Tweak 2 yr plan	Tony/Andrew	October
Plan and advertise trail building course	Tony	October
Investigate idea of "Trail talk" social nights	Nick/Tony - may fit as part of the membership drive (eg. John Jacobi)	October
Trials skills clinic with Bob & Brian	Tony	October
All committee members to complete child safety e-learning	All	October
Email - Set up a chat with Chris Jones to rectify email set-up	Brett/Luke	October
Generate Survey questions and discuss survey approach with Katie from the shire. Implement in line with SF race.	Andrew	Completed
Investigate migration of Dropbox to Google Drive	Luke	October
Seasonal BBQ/ Info days at Hurst Rd	Tony	October
Investigate AusCycling Insurance coverage for Luke's Farm	Tony	November
Trail names for signs	Tony	Completed
Form sub committee re: membership	Nick/ Brett/ Simon/ Ky	Completed
Quote for shed for Nick's place	Tony and Dave Rae	In progress
Discuss work bee vollie list	Brett C,Brett W,Tony - Brett contacting PV	Completed
Determine what's required to be a formalised Not for profit group	Nick	October
Follow up with various Anglesea community groups to discuss further a more formal body to advocate for trail network	Tony	Complete and in action
Advertising for upcoming events - AGM, Christmas Party and ride, etc.	Brett	October

GAPS WITHIN THE COMMITTEE		
Auscycling Liaison Person	Maybe Andrew and Nick?	
Person to take over Luke's Farm	Mainly just to organise social rides there	
Marketing Person	Someone to assist Brett with socials etc	
Membership - Admin Support Role	Using Nicks special methods to regularly capture club statistics.	
Childsafe officer to take over from Josh and Tony		
Kids rides , races, coaching overseer	Someone with the time to expand our offerings to under 18's.	