



**Surf Coast Mountain Bike Club Committee Meeting Minutes**

**Venue: Online**

**7.30pm Tuesday 10th Sept 2024**

**Committee members in attendance:** Brett Coleman, Tony Smales, Nick Galloway, Luke Farrar, Damien Elsworth, Kylnn Heath, Andrew Gooday

**Committee member apologies:** Simon Barnfather, Richard South, Josh West, Julia Spink, Didi Lo.

**Welcome & Open from President** - Opened and Acknowledgment of Country by Tony.

**Previous Meeting's Minutes**

Motion for acceptance: Damien, Seconded: Nick

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**SUBCOMMITTEE UPDATES**

**CLUB MEMBERSHIP (Nick)**

Membership may be stabilising. 235 is up 3 from the end of August. That's the first increase since January. 177 new / renewed for this year. (There is 1 "Non Riding Member", likely someone who attended the film night and was listening!).

Membership Drive:

**Support the club that Supports the trails**

Surf Coast Mountain Bike Club was formed in 2018 to

- *promote MTB riding as a healthy, environmentally responsible pastime that carries significant local economic and community benefits.*
- *maintain an interesting and varied trail network in the area*
- *act as a trail advocacy and maintenance group*

*for the enjoyment and safety of everyone.*

We need members so we can maintain the trails we all love, advocate for new opportunities, host races like the shifty fifty and lead social rides.

**HOW TO JOIN!**

Membership options and benefits can be found at Auscycling [HERE](#).

If you don't need the insurance get a [Non-Riding Membership | AusCycling | AusCycling](#) for only \$40.

You don't pay for insurance you don't need but \$40 goes to

**Support the club that Supports the trails!**

Find out more at <https://www.surfcoastmtb.com.au/>

Nick will assemble the membership committee and decide next steps.

Movie Night



Andrew has offered to investigate sourcing new films for future events - looking into costs and legalities. Andrew will also investigate booking of Anglesea Hall for the next event.

Nick, Ky, Brett & Simon met since the last meeting to brain storm ideas to increase our membership. Summary of that has been sent around via email to committee members. Feel free to feedback. The big ticket items that we'll focus on for now are:

- Non-riding AusCycling Membership - this has significant promise and we're keen to progress this further. This would be purely to support the club & MTB on the Surf Coast. Unable to partake in social rides. Need to think about how we advertise this - possible names "Trail Support" Membership, "Social" Membership, "Social & Trail Support" Membership. Question for AC - in non MTB disciplines, what % of members do / don't race. ACTION: to come up with the dot points for additional noticeboards.
- Notice boards - get the message out as widely as we can that we exist and how to support us. Hurst already there. Anglesea Bike Park. Potentially signs at other points on the Eumeralla network like junction of Scotsman with Tk 2. Include socials & email with this.
- Face to face where possible - movie night (August 30), pop up sausage sizzles.
- Slogan: Support the club that supports the trails

Platform	Aug 2024	Sept 2024
Membership	232	235
Facebook Followers	4205	4224
Instagram Followers	1746	1744
Strava Club Members	344	344

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**FINANCE** (Simon)

Account	Aug 2024	Sept 2024
Bendigo Main	\$24,463.39	\$30,405.92
Philanthropic/Junior Development Fund	\$2,557.76	\$3,193.33

Main transactions since last report:

- +\$5,963.92 - Ford Global Giving Foundation (13 Aug)
- \$1,192 - reimbursement for Josh's training course (committee approved)

\$1k on hold in main account for Bob Pettit work (to retain on agenda / minutes until spent). To be spent on materials and tools as required.

Club Affiliation is coming up for renewal (with AusCycling) - \$195 due before 27 Dec

Affiliation form completion - do we wait for 2025 club positions or enter current?

- public contact name?
- public email address?
- date of AGM?
- President/Secretary/Treasurer/Other contact (require email addresses)

Tony to follow up with contact details for AusCycling, provide detail to Simon.

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### **TRAIL ADVOCACY / LAND MANAGER LIAISON (Tony, Simon)**

#### **Trails concept plan (PV, DELWP and GORCAPA)**

Sadly we were informed this week that we didn't receive the 240k that the Shire had applied for to do the planning and assessments for our Trail Network Concept Plan. This was to add to the 60k that the Shire has already put aside.

There are no more funding rounds available currently and having missed out twice the shire will have to reassess how it goes about trying to gain the funding.

The bit that could work out well is that with a little more funding ( from the shire, the club or other sources) the 60k could allow the Shire to do all planning and assessments on Area 9 along with the scout camp loop and some other small pieces of the puzzle like the Southside link and the Hurst to Addis rd. link. If we, along with the Shire go down this path it could mean that within 12-24 months we might have all the gravity trails in Area 9, the scout camp loop and all of the Hurst rd trails all formalised and connected into one network.

That could be a huge winner as it would mean that there is a really varied and quite long network that is all close to Anglesea and links together well. We would be able to work on the trails that we currently aren't able to legally. Also having the gravity trails formalised will ensure their future, allow us to tweak and maintain them and could gather more riders behind the club and involved in working bees.

There would also be no reason that the other trails west of Anglesea wouldn't still be on the agenda for future funding.

Tony will be discussing options with the shire over the next week or two but nothing will be set in concrete for awhile as the council will have to approve using the 60k in a slightly different way to what is planned and they are in caretaker mode for a while now.

#### **MTB trails stakeholders group**

No new updates. Our trail network is noted as "high priority" on the GORCAPA Regional Trails Management strategy draft. Draft is now complete. Currently undergoing major stakeholders (Councils and land managers) consultation.

#### **MTB trails advocacy group**

No new updates. Last meeting was in late March. There are some actions from that meeting yet to be completed but all is going along well.

**Action** - Tony and Andrew to meet to delegate roles.

### **Hurst Rd to Pt Addis link track**

GORCAPA has made contact to see if the club is willing to enter into a MOU for us to maintain this trail once completed. We had already agreed to do this so said yes. Unsure of what will take place next.

### **Scout camp**

Ford working bee planned for late September/ early October will be on Red Rocks trail on scout camp loop.

After discussions with scouts.....

Approved activities so far include:

- add more signage to show scout camp loop.
- undertake more works on Red Rocks section (commenced)

Activities requiring approval:

- can we do works on moto track used for Shifty Fifty
- is there potential for us to hold events with car parking within scout camp

### **PV**

Lachie in Antarctica for 6 months. Cat Tayler filling in whilst he's away.

**New name signs for Eumeralla trails** : FB post about names on sign posts went out recently with good feedback. .

### **Jarosite Rd bike lane update**

Petition currently at 2501 signatures.

### **Jumps parks**

- \$210k has just been approved to revamp Spring Valley Bike Park. Can publicise that. Aim is to start later this year. Will need plenty of dirt. Potential to work well with excavations associated with the swimming pool.
- Generally looking for good quality dirt to assist in maintenance. Committee members asked to let Tony know of any opportunities.
- Bob Pettitt reserve jumps park – revamp through the week with approx.15 helpers. Open and going great with loads of use. Hose reel box has been installed making it easier for summer watering.
- Torquay North Area - plans in place to look at a pump track for this area - very early at this stage.
- Connewarre Bike Park – Going well
- Anglesea Bike Park - Nothing new to report.

**Eden project** - Nothing new to report

### **Other trail advocacy news-**

Tony working on an article to be published in the Anglesea Community House quarterly newsletter.

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### **WORKING BEES (Kylhn)**

**Working Bee Sun Aug 25**

Rod Joyce ran this working bee with 6 total assisting. Cleared drains on tracks 4, 6, 7 & 8. Great reports with Rod running this round.

Ky has been in further discussions with Bike Matters on a Specialized Dig Day, including demo bike rides, and BBQ etc. - Ky will follow up with Jake and advise.

Ky will follow up with Ford to discuss logistics of next working bee. Club members will be needed to assist guide the working bee. Ky is looking into this.

**Next Working Bee** - See provisional roster below.

- September 28/29 - Tony
- October 26/27 - Kevin
- November 23/24 - Kylhn

#### **Shed for club trailer**

Has been held up by other work commitments for Dave.

#### **Trail maintenance workshops**

Semi-confirmed date of Oct 26/27 though need final approval by AusCycling.

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#### **GRANTS (vacant)**

Ashbury grants are open again. Really easy ones up to \$1500 if anyone has the time and energy Tony can direct and support. Closing date is End-Sept '24.

Acquittal for the 2024 SF grant has been submitted.

Andrew will draft a disability and inclusion plan for committee review.

Suggestion that a 24 month plan could help us be strategic in what grants we target to support our goals.

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#### **RACE / EVENTS (Richard / Brett)**

Kate Mafett has expressed preliminary interest in moving in to assist fill this role, upon Rich's departure. Ky will continue with discussions.

#### Shifty Fifty

Date not yet set for 2025. Likely to be Sat May 10.

#### GMBC No Frills Ride

GMBC keen to have another one of those held in conjunction with us. Brett has spoken to Al Flaherty about this and he'll send through a couple of potential Spring dates.

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#### **POLICY & PROCEDURE (Tony)**

##### **Contractor Works Approval Procedure**

Carried over to next meeting. Tony described the new procedure, identifying key elements to ensure governance, approvals and control aspects. Luke will review and add some detail around minimum expected specifications/standards for trail proposals.

### **Child safe policies and procedures**

New childsafe webinars happening over next few months if anyone would like to attend. Maybe the club can promote among our coaches. These can be accessed after the dates of webinars. A/C have rewritten their child safe procedures/ policies again. Tony and Josh to meet to discuss.

Long conversation around the child safe policies and how best to manage them going forward. Concluded we should explore how other clubs manage this area, particularly around child safe interviews. Julia may pick up this role. More discussion needed about our screening procedures after the last meeting didn't resolve this.

**Action** - Tony and Josh to meet as above

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### **SKILLS CLINICS / COACHING**

#### **Coach & Instructor AC Membership Upgrade tier 2b**

Motion passed previous meeting That the club pay for annual "Coach & Instructor AC Membership Upgrade tier 2b" for Josh, Jess & Uli who take quarterly juniors skills clinics - cost \$300 each pa. The coaching team will look to implement that ahead of the Sep school holiday clinics.

#### **MTB coaching course - PMBIA**

After some further research, Josh concluded that the PMBIA coaching course had some advantages over the AusCycling coaching courses in particular the certainty around actually proceeding and dates. It is recognised by AusCycling and allows coaching on blue trails. The committee, via email, unanimously approved coverage of the full cost being \$1192.

#### **Skills clinics**

No new adult skills clinics scheduled at this stage. Should we look at booking in a date with Cazz?

Carried over from previous meeting:

- Next Coaching session - extend invitation to Surf Coast Times to cover/interview.
- Tony has had ongoing discussions with Keri Bristow who is a local female gravity rider who has just completed her coaching training. She may be interested in doing something for the club as a specific offering eg. Women's gravity, teenagers, teenage females etc.

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### **SOCIAL RIDES (Tony / Brett), DIRT GROMS**

#### **Upcoming:**

- Nil scheduled

#### **Since last meeting:**

- Sat Sep 7 - Lower & Upper Intermediate Adult Social Rides (Tony & Brett)
- Sun Aug 11 - Upper Intermediate Adult Social Ride (Brett)

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### **PHILANTHROPY**

Monthly payment to Masaka.

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### **MARKETING/COMMUNICATIONS (Brett)**

Petition for trail between Bells/Southside was promoted again. 2501 signatures on day of meeting.

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## MERCHANDISE (Josh)

No update. Below carried over from last meeting.

- Stocktake completed with Merchandise stock - will do bike matters and hendrys asap.
- Beanie order - happy to keep the same look
  - 25 units = \$24.80 + GST
  - 50 units = \$16.80 + GST
  - 100 units = \$13.50 + GST
- Consider adding sweaters to the lineup. There have been multiple requests.
  - **5130 Crew Jumper + 3cr Print Front and Back**
    - **25 units** = \$62.50 + GST each
    - **50 units** = \$52.70 + GST each
    - **100 units** = \$47.00 + GST each
  - This is the price for units of the same print - Tshirts/tech Ts ect.
  - Would consider doing some front only
- Postage of items from online shop - I need more prepaid postage bags but is this the best way? We charge \$12 for postage (to cover the cost of the bags). I currently will deliver to Torquay/JJ and can also arrange for pickup from Bike Matters or from my place. Regarding distribution - committee endorses Josh to either continue local deliveries, or select \$12 postage where-ever needed. The role needs to be sustainable, and distribution by postage may be more so - Josh to decide on the option which best suits his availability.
- Other merch items:
  - Stem Caps - quotes obtained by Simon - \$11 each for 100, \$15 each for 50
  - Mudguards - quote from Dec 2022 - \$15 each for 60 plus \$50 setup fee
  - Cowbells - requested at the shifty 50. Think about for next year? Even buying some from Amazon and printing up shifty50 stickers and a club logo sticker on the other side?

## ADMINISTRATION (Damien)

Damien and Tony met to discuss our admin in regard to our volunteers info. Damien has started work to update our spreadsheets to be easy read and have only information that we need. These dox will also allow Damien to inform all volleys when any quals are due.

- Incoming mail - 2 letters, Not for Profit ATO declaration reminder and a WWC renewal (interestingly our address was put down as 1 Hurst Rd - did they make this up or do we use this address?)
- Repair kits are 90% ready, just need a few small multi tools to add in (they incl: 29" tube, CO2, tyre levers all strapped together) there'll be one of each kit per bag, leads can pick an choose what they want to take. Ky suggestion to add space blanket to each kit.
- Slow start start with the wwc and skills database - but progressing.

## OTHER BUSINESS

- **President Replacement** - Discussion needed
- **Ford** - Offer of Funding via their Global Giving fund. Tony has discussed with Martyn Stein of Ford, which may provide up to \$6000. We were successful!!.
- **Auscycling** - Is anyone interested in being the liaison role with A/C? Andrew is potentially interested. Tony will ask Julia if she's interested.
- **Bike Matters workshops** - Jake from Bike Matters is going to run 3 x free 1hr workshops on the last 3 Fridays of August with the final one preceding the movie night. We will advertise these through socials and email. Can anyone give an update on these
- **Sponsorship** - Steve from Hendrys has offered to fund a system to give prizes / incentives to club members. Tony has established with Steve that this is likely to be focussed at rewarding volunteers who have provided consistent support to the club. Tony will follow up further with Steve.

- **Adaptive Trails** - Damien (volunteers for DWA) suggested that opening communications with DWA could be undertaken to establish if any trails could be formally designated as adaptive suited. This may open up other avenues for funding to ensure trails can be opened and maintained as suitable for this community. Committee is supportive of Damien approaching DWA to initiate talks. Andrew also noted his interest in this area, and has some contacts and background information which can be shared on the requirements for adaptive trails/cycling. **Update** : Damien has touched base with DWA about accessible trails partnership etc, they have board elections next week, so hopefully more after that.
- **First Aid Stocktake** - First aid kits for ride leads are done (incl: snake bandage, crepe bandages, gauze and other small items)- I'll sort a way of getting them to the guide/leads for ride days along with the pack and repairs kits (perhaps a collection bin on my front deck?)
- **Discussion on regularity of c'tee meetings.** Decision made to continue monthly for now for fear of losing momentum. We could have every 2nd one limited to 1hr only and just go through the super important areas. Rotating Committee mtg days - discussion suggested. Further discussion at the next meeting to establish most preferred mtg days.
- **Google docs** instead of Dropbox. Does dropbox just need a clean up?
- **AusCycling CLUB BASED TRAIL MAINTENANCE WORKSHOPS** - 2 day format (run by Blue sky trails), SCMTB has been identified as a potential host. Capacity 20 people per day. Day 1 - Land Manager Interface/Liaison, 2 - Trail Maintenance. No cost to the club. Tony sourcing venue. Catering suggestion needed for Auscycling. Five planned across Vic. **19/20th October is committed for SCMTB hosted event.**

**NEXT MEETING: Tuesday 1st October, online, 7:30pm.**

Ongoing - Agreement to continue Committee Meetings on first Tuesday of the month for now.



## ACTION LIST

ACTION / TASK	RESPONSIBLE	DUE DATE
Update contact List with first aid quals provided, trail building quals.	Damien / Tony	In progress
Tweak 2 yr plan	Tony/Andrew	September
Plan and advertise trail building course	Tony	September
Investigate idea of "Trail talk" social nights	Nick/Tony - may fit as part of the membership drive (eg. John Jacobi)	September
Trials skills clinic with Bob & Brian	Tony	September
All committee members to complete child safety e-learning	All	September
Email - Set up a chat with Chris Jones to rectify email set-up	Brett/Luke	September
Generate Survey questions and discuss survey approach with Katie from the shire. Implement in line with SF race.	Andrew	Completed
Investigate migration of Dropbox to Google Drive	Luke	September
Seasonal BBQ/ Info days at Hurst Rd	Tony	September
Investigate AusCycling Insurance coverage for Luke's Farm	Tony	November
Trail names for signs	Tony	Completed
Form sub committee re: membership	Nick/ Brett/ Simon/ Ky	Completed
Quote for shed for Nick's place	Tony and Dave Rae	In progress
Discuss work bee vollie list	Brett C,Brett W,Tony - Brett contacting PV	Completed
Follow up with various Anglesea community groups to discuss further a more formal body to advocate for trail network	Tony	Complete and in action
Advertising for upcoming events - AGM, Christmas Party and ride, etc.	Brett	
<b>GAPS WITHIN THE COMMITTEE</b>		

Auscycling Liaison Person	Maybe Andrew and Nick?	
Person to take over Luke's Farm	Mainly just to organise social rides there	
Marketing Person	Someone to assist Brett with socials etc	
Membership - Admin Support Role	Using Nicks special methods to regularly capture club statistics.	
Childsafe officer to take over from Josh and Tony		
Kids rides , races, coaching overseer	Someone with the time to expand our offerings to under 18's.	